

**CHICAGO STATE UNIVERSITY**  
**Master of Social Work Program**  
**Application to Become a Field Practicum Site**

Agency/School Name:		
Address:		
City:	State:	Zip Code:
Telephone:	Fax:	
Executive Director/Principal:		
MSW Field Instructor:		E-Mail:
Title:		Phone:
Task Field Instructor:		Email:
Title:		Phone:
Contact Person:		E-Mail:
Title:		Phone:
Agency/School Website:		
Does the agency have evening hours? Please list hours. Yes ( ) No ( )		Weekend Hours? Please list hours Yes ( ) No ( )

**Agency/School Information:** Please provide a brief description of your agency/School.

**Identify the categories of internship opportunities that are available at your agency:**

<ol style="list-style-type: none"> <li>1. ___ Aging/gerontological Social Work</li> <li>2. ___ Alcohol, Drug or Substance Abuse</li> <li>3. ___ Child Welfare</li> <li>4. ___ Community Planning</li> <li>5. ___ Corrections/Criminal Justice</li> <li>6. ___ Developmental Disabilities</li> <li>7. ___ Domestic Violence of Crisis Intervention</li> <li>8. ___ Family Services</li> <li>9. ___ Group Services</li> <li>10. ___ Health</li> </ol>	<ol style="list-style-type: none"> <li>11. ___ Housing Services</li> <li>12. ___ International</li> <li>13. ___ Mental Health or Community Mental Health</li> <li>14. ___ Program Evaluation</li> <li>15. ___ Public Assistance/Public Welfare (not child welfare)</li> <li>16. ___ Occupational</li> <li>17. ___ Rehabilitation</li> <li>18. ___ School Social Work</li> <li>19. ___ Social Policy</li> <li>20. ___ Other (describe_____)</li> </ol>
---	---

**Field Practicum Description:** Please describe the type of assignments and learning opportunities available for students. Please note that CSU students specialize in 1) Program Planning and Administration, 2) Family Centered Direct Practice or 3) School Social Work.

Date Submitted \_\_\_\_\_

**Return application to Lolita Godbold, Director of Field Education, Chicago State University, 9501 S. King Drive, SCI #116A, Chicago, IL 60628, Lgodbold@csu.edu.**

## Field Placement Opportunity Data

**Please check the activities below that apply to the learning opportunities that your organization offers and can support in preparing students for social work practice in foundation and/or advanced field settings.**

**Foundation placements** are where:

- students become socialized to the profession and develop an understanding of social work values, skills and ethics.
- students are provided an opportunity to apply the generalist model to practice as they assess and develop or enhance their beginning level direct practice skills with
  - individuals
  - families
  - groups
  - communities and organizations

**Advanced placements** allow students to practice within their area of concentration where:

- they are expected to take on more complex issues
- function more independently
- demonstrate advanced skills in multi-system assessments and multi-modal interventions
- students are expected to be able to understand and assess the impact of discrimination and oppression on client systems
- advocate for change when possible

### **Additional Concentration Specific Activities**

*Advanced- Program Planning and Administration includes the following activities:*

- |  |   |
|--|---|
| <input type="checkbox"/> Program planning                | <input type="checkbox"/> strategic planning   |
| <input type="checkbox"/> evaluation                      | <input type="checkbox"/> public policy and advocacy                                 |
| <input type="checkbox"/> quality improvement             | <input type="checkbox"/> staff development  |
| <input type="checkbox"/> client satisfaction surveys     | <input type="checkbox"/> training   |
| <input type="checkbox"/> research                        | <input type="checkbox"/> review and development of policies and procedures          |
| <input type="checkbox"/> grant writing                   | <input checked="" type="checkbox"/> development of manuals                          |
| <input type="checkbox"/> fundraising                     | <input type="checkbox"/> project management   |
| <input type="checkbox"/> resource development            | <input type="checkbox"/> special events   |
| <input type="checkbox"/> community assessment            | <input type="checkbox"/> attending board and other committee meetings               |
| <input type="checkbox"/> needs assessment                | <input type="checkbox"/> assisting in the preparation of annual and special reports |
| <input type="checkbox"/> board and volunteer development |   |

Advanced - Direct Practice and School Social Work includes the following:

- At this level, students should be able to utilize a variety of social work practice models and evaluate their utility and limitation with cases of greater complexity
- integrate the strengths-based family centered approach to work with individuals and families make effective use of interdisciplinary teams to accomplish case goals
- collaborate effectively with identified constituents to accomplish goals
- demonstrate mature professional judgment in planning and implementing collaborative interventions in the context of complex systems

***Students in this concentration are encouraged to apply the strengths-based family centered perspective to their own analysis and learning plan even if it is not specified in the agency of practice.***

**Chicago State University**  
**Master of Social Work Program**

<b>FIELD INSTRUCTOR/TASK SUPERVISOR INFORMATION</b>
---

Name:	
Title:	
Agency/School Name:	
Work Address:	Zip Code:
Work Phone:	Fax:
E-Mail Address:	
Home Address:	Zip Code:

1. Do you have an MSW degree from an accredited school of Social Work? Yes ( ) No ( )
2. Indicate number of years post MSW work experience. ( ) <2 years    ( ) 2-4 years    ( ) 5-7 years    ( ) 8 years or more
3. Do you have a current license to practice Social Work in the state of Illinois? Yes ( ) No ( ) License #
4. Education (Please list all degrees) Degree: Institution: Date of Completion:  Degree: Institution: Date of Completion:
5. Please list prior Social Work experience: <u>Position</u> <u>Agency</u> <u>Begin/End</u>
6. List experience in supervising field practicum students:
7. Have you attended an Orientation for Field Instruction? Yes ( ) No ( )
8 List staff supervisory experience:

**Optional: Attach copy of resume or complete this form**