

Claim Your Account

Step 1:

Go to Self Service Page by typing the link: <https://iam.csu.edu/self-service>

Secure | <https://academic21.csu.edu/selfservice/>

CHICAGO STATE UNIVERSITY

Chicago State University Identity Self Service

Manage Your Account

Login in to manage your account and change your password

CSU Username (The first part of your @csu.edu email address):

Password:

[Log In](#)

Other options

- ["Claim your Account"](#)
- ["Forgot Your Password"](#)
- ["Complete Acct Recovery"](#)

Step 2:

Click on the link " Claim Your Account"

CHICAGO STATE UNIVERSITY

Chicago State University Identity Self Service

Manage Your Account

Login in to manage your account and change your password

CSU Username (The first part of your @csu.edu email address):

Password:

[Log In](#)

Other options

- ["Claim your Account"](#)
- ["Forgot Your Password"](#)
- ["Complete Acct Recovery"](#)

Step 3:

Enter your CSU ID (it is your nine digit CSU ID number), Birth Date, and Last Name. Click Next.

CHICAGO STATE UNIVERSITY

Find Agree to Computing Policies Set Alternate Contact Info Establish Challenge Questions Set Your Secure Password Finish

Let's begin by finding your account. Please provide all of the information requested below so that we can accurately verify your identity.

CSU ID:	<input type="text" value="Enter Your CSU ID"/>
Last Name:	<input type="text" value="Enter Your Last Name"/>
Birthdate (mm/dd/yyyy):	<input type="text" value="Enter Date of Birth in the format of Month/Date/Year"/>

Next

[Cancel this action](#)

Step 4:

Please read the policy "Responsible & Ethical use of Computing Resources". Click the box to accept the terms and then click Next.

CHICAGO STATE UNIVERSITY

Find **Agree to Computing Policies** Set Alternate Contact Info Establish Challenge Questions Set Your Secure Password Finish

By checking below, you agree that you have read, understand, and agree to the the Chicago State University network computing policies. [Policy Statement](#)

I Agree: [Click on the Checkbox](#)

Next

[Cancel this action](#)

Step 5:

Please enter your alternate contact information. This is the method the system will use to contact you.

CHICAGO STATE UNIVERSITY

Find Agree to Computing Policies **Set Alternate Contact Info** Establish Challenge Questions Set Your Secure Password Finish

Please specify alternate contact information. If given, we can use this information to notify you of important changes to your account or provide secure ways for you to regain access to university resources.

Note: Text is optional. For SMS text and data rates may apply.

Don't Use CSU Email ID here

Account Recovery Email:	<input type="text" value="Enter Email ID which you want to use for recovery"/>
Mobile provider:	<input type="text" value="Select the carrier of your network"/>
Mobile device #:	<input type="text" value="Enetr your phone number"/>

[Cancel this action](#)

Step 6:

Please select and answer your security questions. These questions will be used to reset your password.

CHICAGO STATE UNIVERSITY

Find Agree to Computing Policies Set Alternate Contact Info **Establish Challenge Questions** Set Your Secure Password Finish

Select the security questions from the list and click on "Next"

Please establish your secret challenge/response security questions. You can use the answers provided to re-gain access to university resource if you forget your password or lock yourself out.

What is your fathers birthday? (e.g. May 5th)	<input type="text" value="Your answer:"/>
What is your favorite food? (e.g. popcorn)	<input type="text" value="Your answer:"/>
What street did you live on in third grade? (e.g. Poplar)	<input type="text" value="Your answer:"/>

[Cancel this action](#)

Step 7:

Enter and confirm your password following the rules listed below. Then click next.

CHICAGO STATE UNIVERSITY

Find Agree to Computing Policies Set Alternate Contact Info Establish Challenge Questions **Set Your Secure Password** Finish

Finally, set your password. This password will be synchronized across various systems you have access to on campus.

Password: [Masked]

Confirm: [Masked]

Your new password must contain:

Minimum Length	8
Maximum Length	0
Alpha characters	0
Lower case characters	1
Upper case characters	1
Special characters (@#%&)	1
Numbers	1
Reject characters	

Next

[Cancel this action](#)

Step 8:

Your Activation is Complete. Please print this page for your records. You will need to remember your account user id and your newly created password to access your Email, Moodle, and Active Directory account.

CHICAGO STATE UNIVERSITY

Find Agree to Computing Policies Set Alternate Contact Info Establish Challenge Questions Set Your Secure Password **Finish**

Account claim complete!

Here is your CSU Username: _____@csu.edu

It may take a few minutes to synchronize your access to university resources. If you experience difficulty doing so, then please contact the help desk for assistance.

Go to your [account management](#) page.