



Civil Service Employee Council Meeting Agenda September 14, 2022

Location: ADM 202 or via zoom @ llam



- I. Call to order II. Roll Call
- II. Reading and Approval of Minutes from August 9, 2022
- III. Treasurer Report – Danielle Land
- IV. Committee Reports

A. Vice President – Aleshia Terry

Shirts and jackets

B. Website Committee Chair - Michael Gondek

Website member directory and committee chair listings
Member telephone, location and email

C. Fundraising Committee - Tobbie Mc Cline Adams and Sharahn Graves

Upcoming fundraising ideas - mask with Civil Service Employee

D. Civil Service Employee Bereavement Board Committee- Tobbie McCline Adams and Sharahn Graves

Updates

E. EAC Report – Jacqueline Pointer

Civil Service Council of Councils

House Bill 1172

F. Civil Service Operating Budget Proposal – Bobbie Stewart

V. Old Business

- Civil Service Day – Proposal
- Women's locker room in the Physical Plant
- Date for Civil Service Stroll – depending on arrive of shirts
- List for vacant positions across campus
- List of reclassified from Administrator's to Civil Service
- Water fountains been tested to be drinkable
- Parking for members

VI. New Business

- COVID Response Team Committee
- Upcoming fundraising ideas - mask with Civil Service Employee

VII. AOB

VIII. Adjournment



Civil Service Employee Council

Monthly Meeting

Date: **August 9, 2022**

Call to order President Bobbie Stewart called the meeting to order at 11:13 am.

Roll Call

<input checked="" type="checkbox"/> Bobbie Stewart	<input checked="" type="checkbox"/> Toni McCoy Smith
<input checked="" type="checkbox"/> Diane Davidson- Vacation	<input checked="" type="checkbox"/> Michael Gondek- Vacation
<input checked="" type="checkbox"/> Danielle Land- Absent	<input checked="" type="checkbox"/> Tobbie McCline-Adams
<input checked="" type="checkbox"/> Sharahn Graves	Jacqueline Pointer- Absent
<input checked="" type="checkbox"/> James Magee	<input checked="" type="checkbox"/> Aleshia Terry – Vacation

Approval Meeting Minutes

July 12, 2022 meeting minutes we accepted with corrections – motion by James Magee and 2nd by Tobbie McCline Adams -the motion was adopted and carried

Treasurer Report

The Treasurer Report was submitted by President Bobbie Stewart. (Account Balance \$1213.61) motion to accept the treasurer report by James Magee and 2nd by Toni McCoy-Smith -the motion was adopted and carried

Vice President – Aleshia Terry Report

- No report

Committee Reports

Website Committee Chair - Michael Gondek

- No Report

Fundraising Committee – Tobbie McCline Admas and Sharahn Graves

- waiting on shirt order

Civil Service Employee Bereavement Board Committee- Tobbie McCline Adams and Sharahn Graves

- Committee contact CMS today for clarification on prices and submit invoice to President for DPV.

EAC Report – Jacqueline Pointer – No Report

- Update on House Bill 1172

Meeting with President Scott – June 21, 2022- Toni McCoy Smith

- Update on concerning procedure posting jobs. Toni will contact Charlie in H.R. again and request a more formal reply to our concerns.

Other agenda items:

Civil Service Day and the Awards banquet are two different events. Human Resources should be in charge or responsible for this event. This is on hold awaiting a new Human Resources Director.

Civil Service Day will be October 28, 2022. Any other idea is due by August 16, 2022. Current plans are to have a backyard cookout with hot dogs, hamburgers, chicken, chips, salads, pop, water. Along with games and a fashion show. We need entertainers, flyer, and a theme.

Tentative schedule, 11- 1pm Lunch, 1pm -3pm Games and 3pm – 5pm Fashion Show

November Fundraiser will be our chili fundraiser, we need a date and a location reserved.

Employee of the month requires criteria so we can move forward. Will speak with VP Terry.

Civil Service fundraiser December