

**UNIVERSITY BUDGET COMMITTEE (UBC/COMMITTEE) MINUTES**

12:30 p.m., Tuesday, March 26, 2024, VIA Zoom:

<https://csu-edu.zoom.us/j/87885724571>

**Present**

Marcie Aranda (Advisor), Shawnice Avilez, Jacquelyn Benchik-Osborne, Judith Birgen, Michael Holmes, Neromi Horton (Ex Officio Secretary), Nicole Latimer-Williams (Co-Chair and Advisor), Melany Puglisi-Weening, Valerie Riley (Co-Chair), Pamela Sims, Charlene Snelling, Scott Upshaw.

**Absent**

Bobbie Stewart (Secretary), Liefu Jiang, Kevin Newell, Tereshia Weathers, and Tajuane Wes.

The meeting began about 12:40 p.m. with roll call taken and a quorum of nine voting members confirmed.

**APPROVAL OF THE JANUARY 23, 2024 MINUTES**

After allowing time for everyone to review the January 23, 2024 UBC minutes, a motion was placed on the floor.

**MOTION**

Jacquelyn Benchik-Osborne placed a motion to approve the January 23, 2024 minutes. The motion was seconded by Michael Holmes. A voice vote was taken and all agreed with zero opposed and no abstentions. The motion is passed.

**TOP TEN PRIORITIES**

Valerie reviewed the top ten priorities as rated by the different subcommittees. They are as follows:

1. Police Department Safety Gear
2. Technology Upgrade
3. Laptop Loaner Program
4. Faculty Academic Affairs
5. Admissions
6. Administrative Services – Hire an Engineer
7. Campus Signage Update
8. Veterans Resource
9. Police Extra Help
10. TouchNet

In the report to the President, Valerie will share the other requests that were made in a separate table.

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**FY2026 Requests**

1. Computer Upgrade
2. Help for Police
3. Faculty Research
4. Internal Audit Augmentation Software
5. Officer Academy Training and Industry Membership Subscriptions

**Capital Requests**

1. Campus-wide ADA Building Accessibility
2. Jacoby Dickens Center (JDC)
3. Robinson University Center (RUC) Summer FY 2027
4. CMAT (Communications, Media, Arts and Theatre)

The lowest total and lowest average were used to determine the top priorities. There was an average of 15 votes.

Michael Holmes requested a change in the name of his division from Administrative Affairs to Administrative Services.

The members agreed to meet on April 2<sup>nd</sup> to vote on the final priorities and the report that will be submitted to the President.

**ADJOURNMENT**

**MOTION**

Judith Birgen placed a motion to adjourn the meeting. Jacquelyn Benchik-Osborne seconded the motion and a voice vote was taken with no oppositions and no abstentions. The motion passed and the meeting adjourned at 12:50 p.m.