

UNIVERSITY BUDGET COMMITTEE (UBC/COMMITTEE) MINUTES

12:30 p.m., Tuesday, February 7, 2023

VIA Zoom:

<https://us02web.zoom.us/j/82853141984>**Present**

Jackie Benchik-Osborne, Bobbie Garner-Stewart, Michael Holmes, Azungwe Kwembe, Kevin Newell, Arrie Patawaran, Pamela Sims, Den Stark (Co-Chair), Tereshia Weathers, Tajuane Wes, Guest: Neromi Horton.

Absent

Shawnice Avilez, Judy Birgen, Melany Puglisi-Weening, Valerie Riley (Co-Chair), Roxanne Stevenson.

The meeting began at 12:31 p.m. Den asked Neromi to do the roll call and there were seven voting members present at that time, which constitutes a quorum.

APPROVAL OF THE JANUARY 31, 2023 MINUTES**MOTION**

Azungwe Kwembe moved to approve the January 31, 2023 meeting minutes. Kevin Newell seconded the motion. A voice vote was taken and all approved with none opposed and there were no abstentions.

BYLAWS

The bylaws were sent on January 31, 2023 and there was not a problem with them. Den Stark shared the bylaws with the President and there was not an issue. She asked that he convey her appreciation for the work the Committee does.

NOMINATING COMMITTEE – Azungwe Kwembe

Azungwe, as Chair of the Nominating Committee, gave a report from their meeting on Tuesday, January 28, 2023. The Nominating Committee discussed the candidates. Valerie Riley was nominated as the Co-Chair and Bobbie Stewart was nominated as the Secretary.

MOTION

Azungwe Kwembe placed a motion on the floor to nominate the candidates: Valerie Riley as Co-Chair and Bobbie Stewart as Secretary of the University Budget Committee. Bobbie Stewart seconded the motion. There were no additional nominations for Co-Chair.

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Bobbie was concerned about the UBC meetings held on Thursdays as she cannot commit to Thursdays. In response it was stated there will not be a meeting this Thursday, February 9th. If Bobbie would, she could entrust Neromi Horton to record the results of the meetings when she is not present, she will not be a proxy for Bobbie, but Neromi would represent her to make a record. It is not a decision job but to fill-in. The Co-Chair asked if everyone agreed. All agreed.

There were no other nominations for Secretary or Co-Chair and the nominations were closed. It was mentioned, according to Roberts Rule of Order, in the absence of any other nominations, a unanimous ballot is cast. Bobbie Stewart cast a unanimous ballot for herself and a voice vote was taken. All were in favor with none opposed and no abstentions. The vote is carried.

AGENDA

The agenda includes the schedule of the next meetings and budget hearings. February 14th is Enrollment Management's budget hearing and February 16th is Administrative Services. Bobbie delegated Neromi to make a record of the February 16th hearing. February 28th will be a regular UBC meeting. March 2nd Academic and Student Affairs will present for their budget hearing followed by Financial Operations on March 7th. March 9th is an alternate day in case one of the budget hearings must be rescheduled.

ADJOURNMENT

There was no other business to be brought forth and the Co-Chair declared the meeting adjourned at 12:43 p.m.

UBC 02/07/2023 MINUTES APPROVED BY UBC 02/07/2023 NEROMI HORTON