

UBC Minutes

December 15, 2022

12:43 p.m. – 3:11 p.m.

Present: Shawnice Avilez, Azungwe Kwembe, Jimell Byrd-Reno, Rona Lagdamen, Kevin Newell, Arrileen Patawaran, William Raynovich, Valerie Riley, Thomas Rowan, Bobbie Stewart, Dennis Stark, Roxanne Stevenson, Pamela Sims, Melany Puglisi-Weening, Chyrese Wolf

Absent: Judith Birgen, Ernst Coupet, Sarah Haskins

No proxies

The Vice Chair is chairing the meeting. Dr. Raynovich withdrew his objection. Ms Riley called quorum. Dr. Raynovich objected to the calling of quorum. Ms Riley confirmed the quorum.

In response to the committee's questions regarding the bylaws, the President held a meeting with the committee on December 13, 2022. After an examination of the bylaws, the President recommended that we reduce the committee size to 15, that the CFO is the permanent Chair, part-time students are allowed to serve on the committee.

Members voted on each of these issues by Zoom poll. Those who did not receive the poll voted by chat.

1. Add the person working in the role of Chief Financial Officer (CFO) as an advisor/non-voting member to the UBC. The committee voted unanimously.

Melany Puglisi-Weening says that union President says that if the Chair is a faculty bargaining member, they receive three CUEs. CFO serves as the permanent Co-Chair. Vice President and President of Faculty Union and President and Vice President of Faculty Senate not serve as Co-Chair, due to conflict of interest.

Bernard Rowan clarified that the Chair doesn't have to be a faculty, but if the Chair is a faculty member, (s)he receives three CUES.

2. Reduce the committee size from 25 to 15. 7-yes, 4-no, 1-abstain

Chyrese Wolf wanted to eliminate proxies and use alternates. The committee agreed that the alternates did not know enough about the process.

3. Remove proxies and proxy votes from bylaws. 9-yes 1-no 2-abstain

4. The person working in the role of the CFO will serve as the permanent Co-Chair of the UBC. 6-yes 3-no 3-abstain

Valerie Riley requested a motion that the other Co-Chair must be tenured faculty member. William Raynovich suggested that the Chair should be staff or faculty.

5. The other Co-Chair position can be filled by a staff or faculty member of the UBC. 8 – yes, 0-no, 0-abstain
6. The President/Chair and Vice-President/Chair of the faculty union and the President/Chair and Vice-President/Chair faculty senate are ineligible to serve as the Co-Chair. 3-yes, 2-no, 4-abstain
7. The UBC will allow part-time students to serve on the committee, but at least one of the two students must be a full-time student. 9-yes, 0-no, 3-abstain

The members voted on the new configuration of the 15 member committee. These are the four that were submitted.

1	2	3	4
<p>2 students – Student Affairs, 6 faculty appointed by Deans, 3 members of the Civil Service, 4 members from Administration, with one appointed by VP of Enrollment Management, one appointed by VP of Administrative Services, one appointed by Director of Student Affairs, and one person from the Chairpersons Association.</p> <p>Plus, the CFO (advisory/nonvoting) and Budget department (advisory/nonvoting).</p>	<p>At least one faculty member from each college/academic unit (6), -Representative from the Faculty Senate (1) -Representative from UPI=4100 (1)) -2 Staff including a representative from the Civil Service Council -1 Student There are other constituencies among the Staff and Administrators who should be included, as needed, to populate a committee of 15-17 members</p> <p>Plus, the CFO (advisory/nonvoting) and Budget department (advisory/nonvoting).</p>	<p>7 – faculty, 1 – civil service, 1 – staff @ large, 2 – students, and 4 – administrators, plus the CFO (advisory/nonvoting) and Budget department (advisory/nonvoting).</p>	<p>3 faculty elected by the Faculty Senate 3 faculty appointed by the UPI 4100 Union President 2 Civil Service employees elected by the Civil Service Employees 1 Academic Support Professional 2 students (Elected by Student Government Association - at least one must be a full-time student) 1 Chair appointed by the Chair Association Chair 1 member appointed by VP of Enrollment Management 1 member appointed by VP of Administrative Services 1 member appointed by Dean of Students</p> <p>plus the CFO (advisory/nonvoting) and Budget department (advisory/nonvoting).</p>

#1 – 4 votes, #2 – 3 votes, #3 – 1 vote, #4 – 3 votes

The membership configuration is as follows:

- 6 faculty (including 1 union and 1 faculty senate member) will be appointed by the
- Deans of the individual colleges (College of Arts & Sciences (CAS), College of Business (COB), College of Education (COE), College of Health Sciences (COHS), College of Pharmacy (COP), & Library)
- 3 members of the Civil Service
- 2 students (at least one full-time)
- 4 Administrators, one appointed by each of the following, VP Enrollment Services, VP Administrative Services, Student Affairs, and the Chairpersons Association)
- CFO (advisory/nonvoting)
- Director of Budget (advisory/nonvoting)

Next meeting the committee will vote on the full bylaws and its effective date.

UBC 12/15/2022 MINUTES APPROVED BY UBC U-