

MINUTES OF THE UNIVERSITY BUDGET COMMITTEE  
MEETING ON AUGUST 21, 2013 AT 1:00 P.M. – ADM-301

PRESENT: Debrah Jefferson, Rohan Attele, Arrileen Patawaran, Shelia Collins, Nelly Maynard, Edmundo Garcia, Chair, Secretary; Joseph Slonek, Robin Hawkins (new member)

ABSENT WITH NOTIFICATION: Beverly Meyer, Tanya Lloyd and Bobbie Stewart.

1. Garcia called the meeting to order at 1:05 p.m., distributed the minutes for the June 6 meeting and the agenda (attached).
2. The committee reviewed the minutes; Patawaran requested a correction to the minutes. Jefferson proposed the approval of the minutes with the corrections, Slonek seconded the motion and the committee approved them unanimously.
3. Attele proposed Garcia for the position of the University Budget Committee (UBC) chairperson, Collins seconded and the committee approved unanimously the nomination.
4. The committee discussed the 2013-2014 Schedule for FY 2015 and 2016 Budgets distributed by Patawaran (attached). Based on this discussion the committee decided to hold meetings the following weeks.
  - Week 40 of September 30<sup>th</sup>
  - Week 43 of October 21<sup>st</sup>
  - Week 46 of December 2<sup>nd</sup>
  - Week 3 (2014) of January 13<sup>rd</sup>
  - Week 4 of January 20<sup>th</sup>
  - Week 5 of February 3<sup>rd</sup>
  - Week 6 of February 10<sup>th</sup>
  - Week 7 of February 17<sup>th</sup>
  - Week 8 of February 24<sup>th</sup>
  - Week 11 of March 17<sup>th</sup>
  - Week 12 of March 24<sup>th</sup>
  - Week 13 of March 31<sup>st</sup>
  - Week 21 of May 19<sup>th</sup>
  - Week 28 of July 7<sup>th</sup>
  - Week 35 of August 25<sup>th</sup>

Garcia will open a poll for the committee to decide what day(s) of the week is (are) the best to schedule the meetings.

5. Discussion of the membership roster. The following members are no longer part the committee
  - Decarlo, Alonzo
  - Hendricks, Leon
  - Hill, Carnice

- Jefferson, Debrah
- Meeks, Glenn
- Moreno, Yasmin

Hawkins, the new member of the committee, is replacing Jefferson. Patawaran proposed Chat Viacrusis for civil service vacant. The membership of the UBC is as follows:

University Group	Representing	Name
Faculty	College of Arts and Sciences	<b>vacant</b>
		<b>vacant</b>
	College of Education	<b>vacant</b>
	College of Business	<b>vacant</b>
	College of Health Sciences	<b>vacant</b>
	Library and Instructional Services	Meyer, Beverly
	Counseling Department	<b>vacant</b>
	Faculty-at-large	<b>vacant</b>
	College of Pharmacy	Slonek, Joseph
Union	Garcia, Edmundo	
Civil Service	Civil Service Council	Stewart, Bobbie Lloyd, Tanya Viacrusis, Chat (proposed)
Students	Students Affairs	Reyna, Ismael <b>vacant</b>
Chairpersons	Chairperson's Association	Attele, Rohan
Academic Support Professional	ASP Members	Ballantyne, Sandra
Administrative Staff	Academic Affairs	Hawkins, Robin
	Student Affairs	Collins, Shelia
	Cont. Ed. non Trad. Programs	Maynard, Nelly
	Institutional Advancement	<b>vacant</b>
	Administration and Financial Affairs	Pinkelton, Lawrence
	President-President Representative	<b>vacant</b>
Office of Budget	Budget and Resource Planning	Patawaran, Arrileen

Garcia will contact the deans and VPs for suggestions to fill the vacant places in the committee.

6. Dr. Attele, on behalf of the University Budget Committee, recognized and prized the valuable contributions of Dr. Jefferson to the committee for the last few years.
7. Garcia adjourned the meeting at 2:20 p.m.