

Chicago State University Faculty Senate
Meeting Minutes
October 3, 2023
[October 2023 - Zoom Link](#)

Present: William Jason Raynovich (President), Yashika Watkins (Vice President), Sarah Buck (Recording Secretary), Gabrielle Toth (Corresponding Secretary), Asmamaw Yimer, Eddy Gaytan, Gabriel Gomez, Katherine Haan, Leslie Baker-Kimmons, Leslie Roundtree, Olanipekun Laosebikan, Mohammad Newaz, Soo Kang, Jubilee Dickson, Gayle Porter, Saleem Abuleil, Karen Witherspoon, Austin Harton, Tatjana Petrova, Andrea Van Duzor, Anser Azim, Walid Al-Ghoul, Deborah Harper Brown, Michael Williams

- A. Call to order 12:31
- B. Agenda
- a. Approval of Agenda
 - i. Newaz moved to approve agenda, Gaytan seconded > approved by unanimous consent
 - b. Rules of the Day (**Appendix A**)
 - i. Watkins moved to approve rules of the day, Gomez seconded > approved by unanimous consent
- C. Approval of September Minutes ([link](#)) (Vice-President)
- a. Gomez moved to approve minutes, Watkins seconded (accepted friendly amendment of C.b.) > motion carried with 13 yes, 0 no, 2 abstain
 - b. Add Eddy Gaytan to attendance list; correct spelling of Karen Witherspoon
- D. Senator Comments/Speeches
- a. NA
- E. Provost Report (Dr. Roundtree)
- a. Approved to bring women's triathlon, and athletics is looking at potential to fundraise for football and other women's expansion. Recruiting for women's golf coach (currently men's golf coach is covering)
 - b. Review of DACs with contract; due in November

- c. Book orders requested for spring 2024. Must request books through the bookstore. Students who are on scholarship (e.g., RISE, athletes) must purchase books through the bookstore

F. Standing Committee Reports

a. Executive Committee (Pres. of Faculty Senate)

- i. co-Chair of Provost Search
 - 1. Names submitted on September 11 from election run-off
- ii. Grand Marshal election
 - 1. Was not run and committee has not met
- iii. Ad hoc Committee on Department Chair Election/Hiring policy
 - 1. Motion made in May 2023
 - 2. Sent to Shared Governance Committee
- iv. Ratification of UCCC roster (**Appendix B**)
 - 1. Faculty Senate supposed to ratify roster of UCCC because this is a subcommittee of Faculty Senate
 - 2. Van Duzor explained the appointment and election processes, which were run according to the bylaws: Nancy Grim elected to Chair, Van Duzor elected to Secretary
 - 3. Toth moved to approve the UCCC roster as presented, Dickson seconded > motion carried 13 yes, 1 no, 3 abstentions

b. Academic Affairs Committee

- i. Faculty Cue Loads (**Appendix C**)
 - 1. Action item: There is contradictory information regarding the maximum number of CUEs that faculty are being allowed to teach each academic year; therefore, we are requesting written clarification regarding the CUE limit for faculty in all departments.
 - 2. Dickson stated that the language being told to the Chairpersons is against contract. The contract states faculty can teach 18-24. There is the prospect of overload.

3. Provost said a written clarification can be provided, and she will look into the consistency of the communication and the content of the email received by Chairpersons.

4. Motion carried with 18 yes, 0 no, 1 abstention

c. Shared Governance Committee

i. In process of adding a fourth committee member

ii. Will address the concern around selection of Chairpersons and faculty involvement in the process

iii. Raynovich requested a report at least every other meeting

iv. If anyone has Shared Governance concerns, share them with Raynovich to share with the committee

d. Buildings and Grounds Committee

i. Porter raised the issue about bird collisions on campus during migratory season. The committee will investigate solutions

e. ad hoc committee-Faculty Morale and Mental Health(**Appendix D**)

i. Survey was conducted in May. There is debate as to whether to release the data as is (which was collected shortly after the strike) or collect new data

ii. Motion carried with 16 yes, 0 no, 2 abstain

iii. Committee will present their results at November meeting

G. CTRE update (Chair - CTRE Advisory Board)

a. Survey sent by CTRE for feedback regarding LMS showcases. If you did not attend these meetings, the recordings were sent

b. CTRE grants for fall semester now available; due October 19

c. Moving from Turnitin to PackBack. There will be faculty trainings

d. Digital measures and portfolios: a new plugin has been acquired to address retention and performance. Training will be provided

e. CTRE looking for ways to assist new faculty members with their portfolios.

What are ideas to improve the process?

i. Department members should closely help new faculty

H. New Business

- a. NA

I. Adjournment

- a. Newaz moved to adjourn, Azim seconded > approved by unanimous consent

1:48

Appendix A

Rules of the Day

1. All Senators and guests shall have their full name as their Zoom signature.
2. All Senators shall send a private direct message to the Corresponding Secretary, Prof. Gabrielle Toth for purposes of taking attendance and census for voting and quorum.
3. Only those who are recognized by the President of Faculty Senate shall speak.
 - a. All Senators shall mute when not recognized.
4. Senators may speak on any Action at most twice during any action, the first time for two minutes and the second time for thirty seconds
5. To speak, a Senator shall put the “hand” up in the Zoom feature reactions.
6. All Action Items shall be voted on via Zoom polls.
 - a. Only Senators shall vote in the Zoom polls.
 - b. The polls shall be anonymous.
 - c. The Parliamentarian and the President of Faculty Senate shall unanimously agree that the tally is the sense of the Senate.

Appendix B

University Curriculum Coordinating Committee				
Group 1: Term for 2022-2025.				
LIB		Rosalind Fielder		
Pharm		Paul Fina		
CAS		Jan-Jo Chen		
CAS		Mutlu Koseli	Smith appointment	
Group 2: Term for 2023-2026.				
UGC		June Price Shingles	Potluri consented	
CAS		Leslie Baker-Kimmons	Smith appointment	
CAS	Secretary	Andrea Van Duzor	Smith appointment	https://vote.electionrunner.com/election/Sk70t/results
Senator-at-Large		Yashika Watkins	Smith appointment	
Group 3: Term for 2021-2024.				
CAS		Kamesha Khan		
HSC		Regina Smith		
COE	Chair	Nancy Grim	Taylor appointment	https://vote.electionrunner.com/election/Sk70t/results
CAS		Eddy Gaytan		
COB		Khalid Alsamara		

Appendix C

Senate Committee Academic Affairs Committee

Senate Meeting Date for Consideration 10/3/2023

Proposed Action

Context/Rationale: The current contract states the following: “No more than 36 CUEs may be assigned over a 9 month period, 40 CUEs over a 10 month period, 44 CUEs over an 11 month period or 48 CUEs over a 12 month period. However, an assignment in excess of these upper limits may be made for program need.” Yet, programs are being told that all teaching faculty must be held to 24 cues. This suggests that classes needed above this must be cut or taught by adjuncts.

The Academic Affairs Committee wishes to express concern about this policy for the following reasons:

1. It may affect the quality of the education received by CSU students when courses are not taught by full-time faculty in their major. Best practice is to use full-time faculty for majors courses and/or upper level courses.
2. It violates contract language.

Exact Language of the Proposed Action: There is contradictory information regarding the maximum number of CUEs that faculty are being allowed to teach each academic year; therefore, we are requesting written clarification regarding the CUE limit for faculty in all departments.

Appendix D

Senate Committee ad hoc Committee - Faculty Morale and Mental Health

Senate Meeting Date for Consideration 10/3/2023

Proposed Action

Context/Rationale: To ensure transparency with the current relationship between Faculty and Administration, it is imperative that the data be presented as collected in May 2023. Another collection of data would potentially distort the survey.

Exact Language of the Proposed Action: We propose that the data from the Faculty Mental Health & Morale Committee's May 2023 survey of Faculty be presented and our ad hoc Committee's charge would conclude after our final report.