

Chicago State University Faculty Senate

Approved Meeting Minutes

February 1, 2022

12:30 -2pm via Zoom

Present: Pat Steinhaus (President), Tekleab Gala (Vice President), Sarah Buck (Recording Secretary), Gabrielle Toth (Corresponding Secretary), Eddy Gaytan, William Jason Raynovich, Karen Witherspoon, Anser Azim, Mohammad Salahuddin, Soo Kang, Leslie Roundtree, Gayle Porter, Vincent Osaghae, Rae-Anne Montague, Valerie Goss, Yashika Watkins, Jubilee Dickson, Erica Allen, Asmamaw Yimer, Deborah Harper Brown, Kristy Mardis, N. Yakubu Ubangiji, Leslie Kimmons, Chyrese Wolf

A. Call to order

12:35

B. Approval of the agenda

1. Raynovich moved that standing committees come before ad hoc committees, Kang seconded > motion carried unanimously

C. Approval of December and January Minutes

1. December
 - i. Gala moved to approve minutes, Salahuddin seconded > motion carried unanimously
2. January
 - i. Gaytan moved to approve minutes, Goss seconded > motion carried unanimously

D. Report from Provost Roundtree

1. Official University closure 2/2 due to weather
2. Collected data on DFW rates and shared with department chairs for course analysis. Includes 2019 data to allow for period during Covid. What should be put in place for students to reduce DFW rate? Outcome goal is to improve retention
3. Remote instruction policy (for those quarantining): what are the policies of other universities? Val will research the policies to submit to the Provost
4. In- person commencement. Students who participated in a virtual commencement can come back without paying an additional fee, but they do need to register in order to get a head count

E. Standing Committee Reports

1) Executive Committee

1:15-1:25

- a. Organizational matters
 - b. Discussion regarding the quarantine policy for faculty related to Covid
 - c. Research Committee is reviewing the results from the survey distributed in the fall, looking to create a repository of abstracts
- 2) Board of Athletic Advisors Report
- a. Team Works: program to alert faculty when students are traveling (not functioning yet). If you have athletes, they should additionally reach out to faculty individually.
 - b. Contact Jason Frank at jfrank@csu.edu if there are struggling athletes in your class
 - c. Athletics changing conferences. Current Conference far away, resulting in significant chunks of time being missed for class. Conferences have to select CSU to join.
- 3) Buildings and Grounds Report
- a. Next meeting 2/25
 - b. Renewal of Tree Campus status: next step toward qualifying is forming a new committee (Tree Campus Advisory Committee). This requires participation across campus. Need to update list of trees and verify expenses for tree care. Need two additional events this year (similar to what was held last year)
- 4) Library Committee Proposed Action
- a. Tabled
- 5) Rules and Operations Committee Proposed Action
- a. Action submitted via email to Senators ahead of meeting
 - b. 2020 bylaws document (last doc voted on by FS) with strike-throughs has not been shared
 - c. Exact language of the proposed action: The ad hoc committee will need to meet with its full slate of representation at least one more time to determine the final document, in the format using strike throughs and language replacement, and then present the final documents to Rules and Operations Committee and Shared Governance Committee for final review prior to being presented to Faculty Senate by either committee to which it was referred.
 - i. Report serves as a motion, Kang seconded > 1 opposed, 6 abstentions, 8 approve. Motion carried

F. New Business

- 1. Ad Hoc Shared Governance Committee Report
 - i. Had first meeting and reviewed guidelines that had been developed
 - ii. Next meeting 2/1
- 2. Report and tabled vote on the Ad Hoc Bylaws Review Committee Proposal
 - i. Steinhaus proposed an amendment to the proposal: recommend the changes as they were presented to the Faculty Senate on January 25. Changes included integration of comments that were made at the January meeting. (Original proposal had language regarding December, but comments were made at the January meeting that tabled a vote), Allen seconded > motion carried unanimously
 - ii. Note that Ad Hoc committees should make recommendations to a standing committee rather than to the Senate. I

3. Report from Graduate and Professional Studies

i. NA

G. Senator Comments/Speeches 1:55-2:00

1. Buck read an email from a member of the HEPER department

H. Adjournment 1:57

Next meeting March 1, 2022