

CSU Faculty Senate  
Minutes of Meeting of January 12, 2016

Meeting was called to order at 12:40 p.m.

Present: Justin Akujieze, Phillip Beverly (presiding), Patrice Boyles, Emmett Bradbury, Sarah Buck, Miguel Fernandez, Monique Germain, Kathleen Haefliger, Tonya Hall, Janet Halpin (recording), Aref Hervani, Soo Kang, Ann Kuzdale, Bryon Martin, Paul Musial, Mohammad Newaz, Vincent Osaghae, Tatjana Petrova, Jason Raynovich, Cindy Roberson, Virginia Shen, Yashika Watkins.

Regrets: Brenda Pruitt-Annisette, Chyrese Wolf

Visitors: Joanne LaBonte, Faculty; Courtney Sanders, Assoc. Dean of CHS; Elizabeth Arnott-Hill, Academic Affairs; LeRoy Jones, II, Dean of CAS; Derrick Collins, Dean of COB; Bernard Rowan, Academic Affairs; Elizabeth Osika attending for Senator B. Pruitt-Annisette; Angela Henderson, Provost

Approval of minutes of December 1, 2015

Moved by J Raynovich seconded by Tonya Hall  
to approve the minutes of December 1, 2015  
Yes 17 No 0 Abstain 0

Senator Speeches

Ann Kuzdale; regarding difficulty with computer access in the classroom. Last semester and this semester the issues have been resolved, at least in Harold Washington Hall. Would like to compliment whoever has been following that.

Visitors:

Provost Henderson reminded Faculty Senate that there are seven HLC working committees in place. HLC visits every four years now. Due date for first drafts of current report has been extended to January 19. The draft reports will be shared on LiveText for comment by university community. The final report is due June 1. No questions from the floor.

Reminded Faculty Senate that there had been a town hall meeting in November re. lack of budget from Illinois. In December sent memo to university outlining situation. Spoke to governor and other leaders let them know our status, no resolution as a result of the conversation. Further actions waiting for new president. Dr. Calhoun is involved with legislators. paying vendors,

business of the university, but it is important for all entities to communicate with legislature to promote our case and situation. Students had demonstration on Saturday. No updates or questions from the floor.

MAP Grants, scholarships: students will receive that funding from the university. Although it is related to the Illinois State Budget, we want to keep the students. There is a list of students who have outstanding balance (400) currently in classes. Attempting to prevent them from being dropped for non-payment.

New AS has been implemented at community colleges. We may [need too] adjust articulation/AIA in response. New General Education program and curriculum are moving forward for incorporation in the new catalog. See below

Dr. Elizabeth Arnott-Hill, Assist. Provost: New AS degree requirements implemented at the Illinois community college mean that transfer students should be able to enter 4-year universities as Juniors. CSU has a choice. Historically we have waived General Education, but these students will not enter CSU with the curriculum met. What will we choose to do? General Education and Academic Affairs have it on their agenda. Students who met those new requirements will start coming to CSU in fall semester, so we should have a decision and plan in place. The AS curriculum plan is distributed as an addendum to these minutes

Our General Education curriculum has been approved. Big changes include that 3 hours of speech have been added, so now there are 39 hours, not 36. The list of courses has changed. Humanities requirements used to have Fine Arts embedded, but now will be humanities and Fine Arts. Distributed list of courses, and attached as addendum to these minutes.

This will impact all programs. Changes must be implemented very quickly through the curriculum committees to be ready for the fall and for the new catalog. Question/comment from Faculty Senate President Phillip Beverly: those two documents are related. There must be a discussion on how they are related. Another question relates to how much competency transfer students have in composition? They will have to meet our requirements. What about the Reading placement test? It still will be required.

Dean LeRoy Jones II, CAS: There will be an All College (CAS) meeting on February 4, 12:30 p.m. in NAL auditorium.

## Committee Reports

**Shared Governance Committee:** Chair of Committee Senator Bionaz could not attend, so no report

**Academic and Student Affairs Committee:** Senator Sarah Buck reported that the committee met by email regarding the new catalog.

Academic Affairs has no absolutely clear policy about when program changes come into effect. Currently changes occur on a rolling basis, and Admissions and Advising are out of step with program requirements. The University needs clear effective date, ideally fall of each year for consistency, with **June 1** deadline this year to finish the curriculum process to meet the deadline for the new catalog. Mid-cycle updates for changes that happen in between catalogs should have a time frame. Dr. Arnott- Hill will send out the actual information. June 1 may be a problem because faculty are not on contract at that time. Faculty may be finished their work, but the actions may still be making their way to Academic Affairs.

Motion to approve catalog policy  
Moved by Sarah Buck, seconded by J Raynovich  
**Motion Tabled - see below**

The draft UG and GR catalog policy read into the Minutes by Dr. Arnott-Hill

### *Draft: Catalog Policy*

*The undergraduate and graduate academic catalogs are issued every two years online. New catalog cycles begin in the fall semester. In order for programmatic changes to appear in the catalog, a program must be able to document completion of the curriculum approval process by June 1.*

*An online addendum is used to communicate catalog errors, omissions, or policy updates that have been approved by the appropriate entities. In addition, programs can request a change to appear in the addendum, provided that it: 1) is a minor change of wording or a correction to a typographical error, or 2) can demonstrate, with appropriate approved curricular actions, that the catalog information is incorrect. Programs requesting a change should fill out the catalog change request form. If a program desires a catalog change but cannot meet one of the above conditions, that program should submit an action through the university curriculum approval process. Program changes that have been approved since the publication of the catalog will not be included in the addendum.*

*Approved programmatic changes that occur within the two-year catalog cycle may appear in the mid-cycle catalog update, provided they have completed the curriculum*

*process by June 1. The mid-cycle update will be published online in the fall semester. Changes to program requirements will take effect at that time. Curriculum changes cannot be implemented until released in new catalog or mid-cycle update unless specifically required for accreditation and approved by Provost.*

Q: if a program makes a change to a course it will be approved as of the fall semester - ‘unless specifically required for accreditation’.

Q: - If a program initiates a program change in September, it then ends up in UCCC and may be there for months. There is a bottleneck in UCCC. Faculty Senate may need to look at that committee and find ways to move things along. It is hard for programs to wait 6 to 8 months for a decision, while other committees do their work within a month. UCCC can be a black hole. A Ann Kuzdale: suggestion that one reason for delay is that some college curriculum committees do not move things to the next committee. V Shen reported that UCCC has a regular meeting every month plus extraordinary meetings to address all of the issues coming forward. Motion should be tabled until we get the document.

Moved by Jason Raynovich, seconded by Ann Kuzdale to approve tabling of the catalog policy motion till all have read the document  
Yes 17 no 1 abstain 0. Motion Carried.

**Library Committee:** no report

**Buildings and Grounds:** no report

### **EXCOM:**

Faculty Senate President met with President Calhoun on January 6, 2016, and our new president attended the Faculty Senate social event on January 9, 2016. Another meeting is scheduled for Feb. 9, 2016

- Points of emphasis included our SWOT. Provided some documents and discussed shared leadership, criticality of having exemplary leadership, discussed enrollment and related revenue stream. Some problems would be addressed with increased enrollment.
- Reorganization and streamlining, some organization charts were generated. There should be 3 or 4 VPs, 2 or 3 assoc VPs, a Dean of Students, overall fewer administrators, but they should

be empowered: funding should be allocated to deans for opportunity to be empowered to hire faculty, engage alumni,

- 2017 begins 150th anniversary. We need to start planning, and that is usually a year-long planning process. President Calhoun was gracious and granted opportunity to begin planning. university and community wide.
- Public perception of CSU is increasingly important. Faculty Blog have noticed things on CSU website that don't shine the brightest light, these must be addressed. Even proofreading before posting would be helpful.
- The improvement/fix matrix was presented. There is commitment to address items on the status list so they can be resolved. Need enterprise-wide emergency management. This includes issues such as faculty understanding of ethical, legal, moral requirements if building evacuation during classes is necessary. CSU must consider a variety of scenarios, develop policy and procedures, and communicate expectations. BOT meeting minutes reflect that PB has commented on this need.
- Senate President Beverly reported that President Calhoun was non-committal re changes, that he wants to get his feet on the ground. He is aware of our history and of what Faculty Senate has tried to do. He listened. He is an experienced administrator, and change will come.

Re:150th anniversary: Need some volunteers from Faculty Senate. Senate President Beverly suggests that we consider a 'pomp and ceremonial' investiture ceremony for the new president. These are commonly held within the first year, often during first few months, like an inauguration. It would indicate a clear demarcation between administrations, symbolic but also a movement towards healing.

Moved by Paul Musial, seconded by Monique Germain. to send a brief message to President Calhoun and the Board of Trustees to investigate planning for this.  
yes 16 no 1 abstain 1  
Motion carried.

**University Curriculum Coordinating Committee:** no report

**Social Committee:** Senator Tonya Hall reported that the committee met November 24 and December 18 and as well as online to develop program and itinerary for first event. The social was on January 9, 2016 at Franconellos. it was a successful event with 25 in attendance. The committee will plan the next event - they could be once a year, or there could be a summer event, something more active.

Announcements:

Regular Senate Meeting February 2, 2016  
Board of Trustees Meeting Friday March 4, 2016  
Commencement Thursday May 12, 2016

Old Business

The action item status list will be updated for next month

New Business

No new business introduced

Adjournment:

1:37 p.m.

Respectfully submitted  
Dr. Janet Halpin  
Professor of Geography

