

FACULTY SENATE MINUTES

February 7, 2012
Academic Library
12:30-2:00pm

Members Present: Yan Searcy, Phillip Beverly, Ann Kuzdale, Robert Bionaz, Soo Kang, Gabrielle Toth, William Jason Raynovich, Deborah Williams, Sureshrani Paintal, Athanase Gehunga, Eddie Gaytan, Elizabeth Arnott-Hill, William Martin (Ex-officio), Devi Potluri, Elizabeth Wittbrodt, Anser Azim, Liyana Cabraal, Justy Read (replacement for Sarah Buck), Alesia Richardson, Philip Cronce, Lorraine Lazouskas, Judy Birgen, John Erickson, Mohamad Newaz, Barbara Price, Ben Liu, Sabita Busch, Margaret A. Kelly, Tonya Hall

Visitors: Sandra Westbrooks, Geb Mulugeta, Paul Musial, Angela Henderson, Eric Peters, Liz Osika, Justin Akujieze, Debrah Jefferson, Derrick Collins, Beverly John

I. Welcome and Introductions/Check-in

Introductions began at 12:36pm by Yan Searcy.

II. Review and approval of minutes (January 2012)

ACTION ITEM:

Approval of January 2012

Unanimous.

III. Committee Reports and Academic Affairs

a. Clearing HLC Steering Committee Campus Visit

Dr. Mulugeta introduced additional information about preparation for the HLC visit. The dates:

Feb. 16/17 from 9 to 11:30am for Assessment Coordinators
March 8/9 for General Education Assessment Coordinators
March 22/23 to resolve issues found in the first two sets of sessions.

Searcy requested to have the dates and info emailed to me and he would disseminate the information to the Faculty Senate.

Dr. Musial presented information regarding the HLC visit. HLC will come November 12 through the 14 of 2012. In preparation, CSU will have a mock visit. The mock visit is August 27 through 28.

Dr. Musial requested permission to have the come in to your upper level classes to have the students take the evaluation surveys. Faculty surveys are also requested. HLC steering committee would like faculty to do online surveys and participate and satisfaction inventory. The survey takes about 15 to 20 minutes to complete. This will be distributed to the faculty in the next few weeks.

The committee produced a new mission statement. The committee requested faculty have a dialogue with the students about the mission statement and expressed the need for all stakeholders to understand the mission when the HLC visit team comes to campus.

b. Committee Clearing

(flow chart that defines the processes and procedures for how and at what point to engage the committees of the Faculty Senate)

<https://sites.google.com/a/csuo.edu/csuo-clearinghouse/search-committees>

Searcy: Everyone should have received the link to the committee clearing house. If there is anything you need to make the University community aware of forward it to me or to Liz Ozika. The agenda has the link on there. Flowchart is also on this page.

Requested an ad hoc subcommittee that could work on a flowchart to instruct people to how the process works. From Faculty Senate then goes to a committee, and then comes back to Faculty Senate for vote. One person made the suggestion that anything related to a faculty member should go to Faculty Senate.

**ACTION ITEM: Establish an Ad Hoc Flowchart Committee
28 yea, 0 nay, 0 abstain PASSED**

Members of the new committee:

Philip Beverly
Bob Bionaz
Elizabeth Wittbrodt
John Erickson (Chair)
Ben Liu
Sabita Busch
Philip Cronce

Beverly: When do you want a report?

Searcy: Since this is a working committee next Faculty Senate session.

c. Shared Governance (Computer Policy)

An update on the Computer Usage Policy was presented by Dr. Bionaz. A discussion followed and further progress has been made. The Faculty Senate refrained from action at the current time.

ACTION ITEM: NONE

d. Academic Affair (DAC policy Deadline and Statement of concern regarding senior thesis.)

Eric Peters invited questions from the Faculty Senate about the DAC deadline.)

Searcy asked about the DAC timeline to be submitted and the timeline is too short. March 1st is the deadline. There should be some understand by the administration and the deadline should be

pushed back, also pointing out that this is in conflict with the contract. The contract states that the DAC should be revised six months after the contract is approved.

Provost Westbrook said departments will be under the old DAC until the new DAC is approved.

Vice-President Jefferson said she will be working on DACs with departments, not disciplines. We will extend it, but faculty have to be available to discuss and revise the DAC.

Searcy noted on the second item. There was never a formal vote with regards to the faculty on senior thesis. This issue will be dealt with in the coming Faculty Senate Sessions.

ACTION ITEM: NONE

e. Building and Grounds

Searcy request email on any issues for this topic.

ACTION ITEM: NONE

f. CTRE

Searcy: invited Ozika to talk about CTRE developments. Invite faculty to open the links from the CTRE and explore opportunities via CTRE.

You can apply to CTRE for funding for travel and presenting at conferences we have \$2500 and \$1000 for development.

For Seed Grants up to Jan. 15 we have given out \$78k. 43 members of the faculty have received \$60k. Funding is available.

CTRE is making progress toward online student evaluations. CTRE used online student evaluations for 166 courses and 90 instructors were impacted. 49.95% response rate from the students. Faculty encouragement to complete the survey is important. The only negative is that she hopes the administration uses the data.

14 of 19 of the faculty who were surveyed about this said that this was a great method of assessing. We are planning on moving forward with this.

ACTION ITEM: NONE

g. Board of Trustees Report

The last report was partially completed by the Shared Governance Committee. If you have any items, please let me know.

ACTION ITEM: NONE

I. Faculty Senate Representation

Searcy: Brought our attention to the Faculty Senate Sign in sheet and print YOUR name. Please make sure you name is on the sign in sheet.

ACTION ITEM: NONE

I. Old Business and 2012 Agenda Setting

Kluzdale: One issue is about the graduate students who are graduating. The fee to graduate has doubled from \$25 to \$50. If you look at the Spring 2012 Bulletin, it states \$25. Ann does not understand why this is.

Provost: A proposal was submitted by the Dean of the Graduate School.

ACTION ITEM: NONE

I. Open

ACTION ITEM: NONE

Meeting adjourned at 2:02pm by Yan Searcy.

Respectfully submitted by William Jason Raynovich