


Physical Facilities, Planning & Management

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MEMO

To: Campus Community

From: Joe Simonetti, Director
PFPM 

Date: 10/18/2018

Subject: Pest Control Preparation

Chicago State University's exterminator service is R.B. Pest Solutions. Extermination schedules are Mondays, Wednesdays and Fridays from 8:00 a.m. until 1:00 p.m. for preventive maintenance. Three (3) buildings will be scheduled each day; additionally, during this period of time specific requests are addressed. To be added to the next extermination visit, submit a work order, call X2140 or email pfpm@csu.edu and provide building and room location with specific pest issue(s).

Dates and times for specific buildings scheduled for pest control requiring departmental preparations are attached. For garbage disposal needs please call Ricardo Ortiz on X2152 from 8:00 a.m. until 3:00 p.m. and Jacqueline Buford on X12179 from 4:00 p.m. until 7:00 p.m.

Thank you,



Pest Solutions

Get Rid of Unwanted Guests for Good

Chicago State University

Please be advised that there will be a scheduled Pest Control Service on {October 16, 2018}
If we find pests, we will take steps to eliminate the problem. This service does not include the use of smelly sprays or foggers.

It is necessary for you to prepare properly before the technician arrives so that he or she can access all pest hiding spots.

Routine Pest Control Preparation Instructions

Before the inspection,

- ☐ Take items out of:
 - Kitchen cabinets where you've seen pests and
 - Cabinets below sinks.
- ☐ Take items off:
 - The stove,
 - The refrigerator(s),
 - The microwave.
- ☐ Clean as if you were having a housekeeping inspection—throw away all unnecessary cardboard boxes, paper bags, and piles of paper, boxed or expired food products.
Organize and clean all rooms
- ☐ If you have seen or heard mice:
 - Open and empty all closets and storage areas.
 - Show the PMP where the mice are or leave a note.
 - All Steps above helps to eliminate places for pest to feed and create nest for shelter

After the visit

It is extremely important that pests do not find food during the days following the treatment. Make sure no food or trash is left out. Clean up any dead pests, especially cockroaches. Eggs will hatch from dead cockroaches and re-infest your room. Both live and dead cockroaches can trigger asthma.

Thank you in advance for your cooperation! Call management for any questions or concerns.

Warmest regards



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Chicago State Weekly Pest Control Schedule

1st Monday	1st Wednesday	1st Friday
College of Education (EDU)	William Science (SCI)	Jacoby Dickens Center (JDC)

2nd Monday	2nd Wednesday	2nd Friday
Cordell Reed Student Union (CRSU)	Convocation Center (JCC)	Harold Washington (HWH)
Residence Hall (RH)	10400 S Longwood	Cook Admin (ADM)

3rd Monday	3rd Wednesday	3rd Friday
New Academic Library (NAL)	9601 S Cottage Grove	Robinson University ctr. (RUC)

4th Monday	4th Wednesday	4th Friday
Business Health Science (BHS)	Douglas Hall (DH)	Physical Plant (O&M)



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Chicago State Clean out Schedule

Monday 10/22	Thursday 10/25
Business Health Science BHS	Douglas Hall
Robinson University	Convocation
Tuesday 10/23	Friday 10/26
Harold Washington	Jacoby Planet
Cordell Reed Student Union	Physical Planet
Wednesday 10/24	Monday 10/29
William Science Center	9601 S Cottage
New Academic Library	10400 Longwood Drive