D.E.C. MEETING MINUTES
March 24, 2015
12:30 p.m. – 2:00 p.m.
LIB 301

I.   Call to order: Meeting called to order at 12.38 pm.

Present: Callery, Canalini, Fernandez, Haefliger, Hawkins, O'Hara,
Guests: Gala, Kim, Kirt Alterio, Soo, Swier

II.   Approval of the minutes from the February meeting. Motioned to approve minutes by Betina O'Hara and seconded by Araceli Canalini.

III.   Reports
   A. Moodle Updates. Mr. Garth was absent, so this item was tabled.
   B. Online Teaching Excellence: Assessment Course. Mr. Sukowski was absent, so this item was tabled.

IV.   New Business
   A. Hybrid Course Approvals
      i. Biology 1070 and Biology 1080. Biology faculty presented these courses, BIOL 1070 focuses on plants and BIOL 1080 on animals. It was mentioned that students can take both BIOL 1070 and BIOL 1080 as General Education courses. Both of them will be offered as hybrid 50-50%. O'Hara motioned and Fernandez seconded.
      ii. Geog 4800/5800. Dr. Gala presented this course to be offered online. Fernandez motioned and Hawkins seconded. Motion carried.
      iii. Art 2103 (80% online and 20% face-to-face). Soo presented this course. Hawkins motioned, and Canalini seconded. 3 yes and 1 abstain.
      iv. Honors 2300. Soo presented this course. (80% online and 20% face-to-face). Fernandez motioned and O'Hara seconded. Motion carried.

V.   Open Discussion

Hawkins proposed the idea of having special Summer DEC meetings with the idea of approving course requests that are received at that time. This is an idea that will be discussed at later meetings.
Canalini asked about online fees. Mr. Sukowski will present the proposal about fees at a later meeting for us to review and approve.

Callery proposed sending an offer to faculty who did not finish the OCT to complete it during the summer. The idea was well received by all the members in attendance.

VI.   Fernandez motioned to call the meeting to adjourn and Canalini seconded the motion at 2:07 pm.

Respectfully Submitted by
Dr. Miguel Fernandez
Distance Education Committee Chairperson