

## D.E.C. MEETING AGENDA

February 25, 2014

12:30 p.m. – 2:00 p.m.

LIB 301

I. Call to order: Meeting called to order at 12:39

Present: Sukowski, Fernandez, Williams, Richardson, Stec, Garth, Kowalski, Harris

Via Elluminate:

II. Approval of minutes of February meeting. Mr. Sukowski- name was misspelled on the minutes at section III. Reports. A. CTRE Youtube Channel. Section III. B Capstone sentence changed to evaluate instead of create. Dr. Stec motioned to approve the minutes. Dr. Williams seconded.

III. Reports

- A. Theo Garth still developing the Youtube Channel and a gradebook video. Theo, Rochelle, and James will get together to coordinate and develop this process.
- B. Moodle down 1am-6am Central time 2-28-14 for maintenance. Message has been sent to campus community.
- C. Discussion on the announcement portion of the Moodle site. Many expressed their appreciation for it. No major issues.
- D. Mike Sukowski had been inundated with emails about non-approved grants and had received appeals concerning them. He mentioned that the CTRE grant/programs budget is \$325,000.00 but as of 2/10/14 \$410,505.00 had been spent. The fiscal year will be to the penny of the budget limit. CTRE is 3 ½ staff members short.
- E. No technology has been replaced. \$3000.00 for IRB training software. Faculty development budget cut by \$31,000.00 due to low enrollment. Three faculty members looking for reimbursements from last fiscal year. Each quarter the faculty grant applications increase by 1/3. This money is also supplemented by student online course fees. This is designated for the faculty teaching online or attending technology conferences.
- F. There was \$25,000.00 budgeted for student engagement grants, where \$67,940.00 were approved.

- G. James Kowalski mentioned that his online teaching development course is going well. He is impressed with the caliber of work submitted by the faculty. He is looking for suggestions for improvements. He mentioned the Microblogging Workshop and the Provost's Colloquium. Josef and Miguel expressed appreciation for the course. A potential third course is in the development stage.
- H. OCT – new section started on 2/17/14. It got off to a rocky start due to a little confusion. There are 10 participants. Kowalski anticipates that this will be a good section. Discussion ensued on how online instruction is a foreign territory for some instructors and how traditional classroom knowledge points can breakdown to about 8mins. However, more knowledge can be dispensed via online instruction provided that there is good student engagement.