

D.E.C. Committee Minutes
April 6, 2016
12:00 p.m. – 2:00 p.m.
LIB 301

Attendance: Miguel Fernandez, Theo Garth, Kathleen Haefliger, Joni Jackson, Alesia Richardson, Cicely Wilson, Jan-Jo Chen,

Guests: Alfreda Beth, Deborah Lynch, Yashika Watkins

I. Call to order 12:09 call to order

II. Approval of minutes of previous meeting.

Joni Jackson made a motion to approve the minutes with the correct spelling of SARA. Minutes approved.

III. Reports

A. Moodle (T. Garth). Summer School courses need to be ready by May 15th, or as advised. Garth is working on getting courses ready.

B. OCT (M. Sukowski) (postponed)

IV. New Business

A. Online Course Approvals

ELCF 5010 Curriculum Development & Learning Theory (Dr. Lynch)
<http://csumoodle.remote-learner.net/course/view.php?id=11368>

They are submitting for online—but would like consideration for Hybrid & online for all four courses being presented. Dr. Lynch is presenting all four ELCF courses today.

Rationale: To fit students who have taken individual online courses—who now want to join a cohort. This course will offer the flexibility to allow what works best for the prep of the students.
Hybrid will have same objectives, goals, and content as online.

Course will review case studies --
Face to face interactions in class will replace chat sessions (chat will be used for online discussions).

ELCF 5010 Curriculum Development & Learning Theory (Dr. Lynch)
<http://csumoodle.remote-learner.net/course/view.php?id=11368>

All 5 courses will lead to a Special Ed endorsement with the State.

Dr. Gahungu is the Leader for Principle Preparation programs. They require 27 credits; the Teacher's Leadership program requires 24 cr. A student needs only one endorsement of the two options. However, if students later chose a full-masters program —only fewer than ½ of these credits would apply to the Master's

Dr. Lynch teaches the Master level courses, requiring 33 credits. (The ELCF dept is cognizant that they cannot offer over 50% of the courses online).

ELCF 5150 Leadership for Research based Practices (Dr. Gahungu)
<http://csumoodle.remote-learner.net/course/view.php?id=11370>

ELCF 5410 Proposal Development Government and Private Funding (Dr. Gahungu)
<http://csumoodle.remote-learner.net/course/view.php?id=10090>

ELCF 5620 Social and Cultural Foundations of Education (Dr. Lynch)
<http://csumoodle.remote-learner.net/course/view.php?id=11369>

Dr. A Richardson asked Dr. Lynch how students will interact, with the reply they will use discussion boards & live chat sessions.

ELCF 5726 Advanced Concepts in Teacher Leadership/Professional Development (Dr. Lynch)
<http://csumoodle.remote-learner.net/course/view.php?id=11371>

Alesia Richardson asked how the online forums are graded. She suggested that in the syllabus the percentage of points for each assignment/exercise be explained. Further suggested that within the discussion board—at end add, it is useful to add the rubric of how many points they will receive, and what will count.

ELCF 5985 Leadership for Safe, Productive School Climates (Dr. Gahungu)
<http://csumoodle.remote-learner.net/course/view.php?id=7900>

For our approvals—with the stipulation that full OK for Certification programs – BUT only fewer than ½ credits may apply for master's.

The motion to approve all the ELCF courses was made by M. Fernandez and seconded by Jan-Jo Chen and Joanie Jackson. All 6 ELCF presented courses were APPROVED for both online &

Hybrid presentation.

HSC 3319 Intro to Public Health (Dr. Watkins)

Introduction to Public Health; learn about all general aspects of public health & what it is.

Dr. Jackson moved to approve HSC 3319- for online -- KH second.
Motion carried with one abstention

PUBH 5112 Environmental Health and Safety (Dr. Beth)

<http://csumoodle.remote-learner.net/course/view.php?id=8618>

HSC 4418 Basic Epidemiology (Dr. Beth)

<http://csumoodle.remote-learner.net/course/view.php?id=10336>

HSC 4423 Introduction to Environmental Health (Dr. Beth)

<http://csumoodle.remote-learner.net/course/view.php?id=8997>

Suggestions from the committee:

Would like to see more interaction with students: develop discussion boards; Add more requirements to forums; study boards; Richardson mentioned that discussion boards be required weekly to develop more interaction with each other. (Define the rubric in the syllabus of what is a good discussion post & how many people must respond to it (2- minimum). Assign how many points for each exercise. Have listed in syllabus along with the deadlines for posting. Also send/give reminders. Be more explicit on what is being evaluated- graded. Be explicit in the syllabus- This is especially important in Intro. courses (where it may be the students first online class). Check-in for attendance; specify what "attendance" will mean (ie. 2-3 times per week, etc.).

Motion to postpone approval: A. Richardson – KHaeffliger 2nd - Jackson abstained.

It was suggested that Dr. Beth send these changes to Dr. Fernandez who will forward to committee for approval of the three courses under consideration.

PUBH 5110 Fundamentals of Public Health Practice (Dr. Watkins)

Graduate level intro course: (like 3319) – Completely online.
Modules have more content/chapters. Historical context & scope;

how it has evolved & transformed 150 Disc. Boards have individual exercises. Required to do reflection papers. Peer reviewed articles – 4 papers (Amer. Journal of Public Health). Must attend a Dept. of Public Health meeting-- & reflection paper. Miguel- suggests a sharing of this experience with other students; video; group project; PowerPoint.

Dr. Fernandez moved to approve PUBH 5110- for online -- KH second. Motion carried with one abstention

SED (Special Ed) 5482 Curricular Adaptations (corrected from Methods) for Learners with Special Needs (Dr. Luseno)
<http://csumoodle.remote-learner.net/course/view.php?id=9866>

Dr. Lynch presented these 4 classes. They are offered for the Learning & Behavior Specialists State endorsement certification only.

Case studies around classroom issues – weekly live chat—(hybrid bi-weekly) -- interaction in discussion boards. Dr. Fernandez mentioned this course is already approved, so there is no need to vote on it.

SED 5487 Assessment and Measurement of Learners with Special Needs (Dr. Luseno)
<http://csumoodle.remote-learner.net/course/view.php?id=9868>

Similar approach—syllabus—class intro; Live chat bi-weekly. Video/analysis of a lesson. Committee suggestions: In discussion—make sure the rubric of what is required is listed. For posts: deadline for initial post by (for example) Wed., Final posts, responses by end of weekly turn in of assignments.

Dr. Richardson made the motion to approve SED 5487 as a hybrid and online course and it was seconded by Dr. Fernandez. Motion carried.

B. Hybrid Course Approvals

PUBH 5128 Health Program, Design, Planning, and Evaluation (Dr. Watkins)

Students will be asked to develop a logic model; They will develop long & short term goals; last assignment is on evaluation & budget. Smart objectives; Students will be required to present their program plan to the community organization they were working with for

possible adoption.

The committee suggested the syllabus should show which meetings are face to face and which are online. Dr. Watkins estimated that they would meet 50% online, and 50% in the classroom.

MOTION: Joanie Jackson made the motion to approve PUBH 5128 -- in the hybrid version. Alesia Richardson 2nd. Motion carried with no abstentions.

Students go into health programs; they work with the agencies to develop a program plan to ID – do a needs assessment—ID problem & solutions; Must be Hybrid

C. Proposals for approval of upcoming online and hybrid courses (tabled)

V. Open Discussion

Dr. Alfreda Beth -- we asked her to review and work with staff in CTRE to improve some aspects of her online presentation (syllabus) and requirements. She will be invited back for re-consideration.

The Provost will be invited to our next meeting—to Present her vision of Online Education. That meeting is scheduled for Tuesday, April 19th (regular time).

Theo Garth & Mike Sukowski will be working on a cost-benefit analysis of our online courses. This data is especially important to bolster our case during our current financial problems.

VI. Adjournment 1:42 pm

Next meeting: April 19, 2016 at 12.30 pm in LIB 301