D.E.C. MEETING AGENDA
May 15, 2019
12:30 – 2:00 p.m.
301 Gwendolyn 15 Brooks Library

I.   Call to order/ Introductions

II.   Approval of minutes

III.   Member Reports
        A. Union
        B. CTRE- N Grim
        C. Office Online Instruction –Moodle and DEC operations (T Garth); End of Year Report
            draft (R. Johnson/K. Jacobs)
        D. Information Technology
        E.   General Education Curriculum Committee
        F. Graduate Council
        G. University Curriculum Committee
        H. Enrollment Management
        I. Provost's office
        J. Departments/Colleges

III.   Old Business
        A. Online program- international collaborations (R. Darga)
        B. Brainstorm: DEC recommendations for training and infrastructure needs for online
            teaching; DEC member training
        C. Brainstorm: DEC recommendation for course delivery code clarification that aligns
            with HLC (see appendix)
        example https://teachingonline.iu.edu/doc/iuonline-term-definitions.pdf

Current:
V.   New Business
        A. Course Presentations (please review prior)

        The following two courses were **approved with conditions** in December, 2018 We will
     confirm whether conditions were met.
        HSC 3315 Health Behavior (Y. Watkins)
        https://csumoodle.remote-learner.net/course/view.php?id=18289
        HSC 4414 Entrepreneurship in Healthcare (Y. Watkins)
        https://csumoodle.remote-learner.net/course/view.php?id=18290

        B. Blended Learning Secondary Education MAT Program Proposal

        C. Review committee membership & terms

        D. Hold Elections: Chair, Vice Chair, Secretary

VIII. Final Remarks

VII . Adjournment

2018-19 meeting schedule (third Tuesday) Aug. 20, Sept. 17, Oct. 15, Nov. 19, Dec. 17 (virtual),
Jan 21, Feb. 18, Mar 17 , Apr. 21,   May?

Appendix I Example coding for course delivery

Quick Reference for Instruction Mode Coding (Inidana University)		
Code	Meaning	Online % (#Online Contact Hours / #Total Contact Hours)
OA	Online All	100% is online
OI	Online Interactive	76% to 99% is online education
HY	Hybrid,Traditional	26% to 75% is online, remainder is face to face
HD	Hybrid, Distance	26% to 75% is online, remainder is distance ed
DO	Distance Other	76% to 100% is synchronous distance education
OC	Correspondence	75% to 100% is correspondence
P	In Person (Face to Face)	0% to 25% is online education
IN	Internship	0% to 25% is online education
IS	Independent/Directed Study	0% to 25% is online education
	Chicago State University Contract Appendix G definitions)	
.01-0x daytime .61-6x evening	Campus-Based or Traditional Course	Course materials, such as textbook(s) and study guide(s), are substantially print-based and the content is primarily facilitated through **class sessions scheduled on campus with an instructor. There is little to no requirement for students to use Internet technologies to complete day-to-day course activities**
	Web-Enhanced Course	Course materials include standard print-based materials, but also rely heavily on electronic materials/activities provided online through an interface such as Moodle. **The majority of class sessions are scheduled on campus** with an instructor. Students are required to use Internet technologies in order to complete various components of the course.
.21	Hybrid (Blended) Course	Course materials include a significant amount of electronic materials/activities provided online through the course management system. Class sessions include **a limited number of scheduled sessions on campus, as well as a significant number of sessions comprised of online activities and interaction with no requirement to physically be on campus**. Students are required to actively use the course management system in order to complete the various components of the course
.51	Web-Based Course / Online Course	Course is conducted **entirely over the web** through the use of a course management system. Instructors and students are required to actively use the course management system in order to complete the various components of the course. These courses can be in the following modalities: (a) **Asynchronous** – where students are not required to be available at a specific time on a regular basis or (b) **Synchronous** – the classes meet through Elluminate or similar software at regularly scheduled times; however, the student does not come to campus.