Distance Education Committee
AGENDA
Monday
March 19, 2012
12:30 p.m.
Lib 301

I. Call to Order
II. Approval of February Meeting Minutes
III. Reports
    A. Information Literacy Sub-committee – M. Fernandez
    B. CSU Clearinghouse – J. Kowalski
    C. Ordering of monitors – M. Sukowski
IV. Unfinished Business
    A. Attendance policy for online students

Attendance is defined as any activity specifically relating to a particular class, including, for example, turning in an assignment, viewing an online lecture or presentation, and participating in an on-line discussion forum. If a student does not participate in the course in any of these ways over the period applicable to that particular course (ordinarily a week), he or she will be counted absent for that meeting period as designated in the instructor's syllabus. All university attendance policies, including those for dropping students for non-attendance and excused absences also apply to online courses. Recommended is that an online instructor have a meaningful class activity for the first day of the semester for the purposes of establishing class membership in addition to a discussion forum for the first week of class.

    B. Mission Statement for Online Education

The Mission of Online Education at Chicago State University is to provide access to persons desiring to acquire post-secondary, graduate, and post-graduate knowledge independent of place and location and to earn credentials valuable to academic institutions and employers. To achieve this goal Chicago State University endeavors to offer quality course development and support services for faculty and students involved in distance learning; to coordinate the development and delivery of asynchronous and/or synchronous online education degree programs and courses, and to ensure the quality of distance learning through rigorous efforts and continued improvement.

V. New Business
    A. Formation of Course Review Committee Standing Committee
    B. Formation of DAC review committee
    C. iPads for online/hybrid instructors

              D. Connect Yard
              E. New/upgraded computers for online faculty

VI. Open discussion

VII. Adjournment