



Distance Education Committee

AGENDA

February 14, 2012

12:30 p.m.

Lib 301

- I. Call to Order
- II. Reading of November Meeting Minutes (published in Documents in the DEC-
Org website)
- III. Reports
 - A. Attendance policy for online students – Dan Block
 - B. Letter concerning online course cancelations – George Williams
 - C. Letter concerning coordination of committee meetings
 - D. Calendar of CTRE/DEC activities – Mr Kowalski has taken care
of this. [Please click on the this link to access Clearinghouse.](#)
- IV. Unfinished Business
 - A. Information Technology module (CSIT)
- V. New Business
 - A. Mission statement of online education
 - B. Proposal for budget expenditure for secondary monitors for
online instructors
 - C. Policy for online course evaluations by administrators
(Administrative access to online courses)
 - D. Policy recommendation for Rubric for DAC for course
evaluations
 - E. Training for Review of online courses
 - F. Verification of Student Identity
- VI. Open Discussion
- VII. Adjournment