

March 13, 2019

Hello DEC,

First to note: we will be cancelling the March meeting rather than postponing it for one week because of spring break. Therefore our next meeting will occur on the third Tuesday of April, 16th at 12:30. I will send the agenda and minutes a week prior. We may have one or two courses to review. We can discuss our [by-laws](#) and committee function, possible revisions to committee membership and so on in April. This will not be soon enough for contract negotiations this spring.

Second to note: We did not get more than 4 votes total for moving forward on the Appendix revisions so Joni and I have decided that we will not provide a preliminary revision draft to the union for their feedback. I spoke with Deb Lynch who said simple corrections are not a matter that the union needs to negotiate and so I am sending her a document with the corrections we made in things like the name of the Office of Distance Learning, and definitions of hybrid and online courses and programs. If the union thinks it is more than corrections they can let us know.

Have a good spring break,

Karel