

Chicago State University College of Pharmacy Policy and Procedures Manual

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| Policy Title: | Distance Education and Online Course Policy | | |
| Policy Number: | COP-: 4.2.30 | Effective Date: | 5/1/13 |
| Purpose: | To provide a procedure and process for online courses provided by CSU-COP and for students wishing to transfer course credit to the College of Pharmacy from other accredited colleges/schools of pharmacy. | | |

Policy

The College of Pharmacy does not require or offer online courses as part of its curriculum. If future curricular revisions provide for online course offerings, all applicable new course proposals will require review and approval by the COP curriculum committee. All faculty members who coordinate and/or teach in the applicable course(s) must provide evidence of completion of training in online education by Chicago State University prior to course commencement.

Other accredited colleges or schools of pharmacy may offer coursework in an online format. If a CSU-COP student wishes to complete this coursework for transfer credit to satisfy elective course hour requirements, the College Curriculum Committee must approve the course prior to enrollment. The student assumes responsibility for all costs associated with the course, as well as, any related requirements to receive credit for the coursework at Chicago State University. Course credit for approved external courses may be utilized to satisfy 2 elective credits in the professional program. The student must still complete 2 elective credits of CSU-COP coursework in each of three semesters (Spring P-2, Fall P-3, and Spring P-3) in order to satisfy the program elective coursework requirements.

APPROVED:

Name

Title