	Program Assessment Report for Instructional Programs
Directions: All iter	ns should be addressed in a clear and concise manner. The completed report should be uploaded to the
	Course Shell as a single PDF or Word document. Be sure to include relevant graphs/charts/tables. Please also
	attach minutes that document departmental discussions about assessment.
Assessment Coordinator	June N. Price-Shingles
Program	Parks, Recreation and Sports Administration
Academic Year of	AY 2023-2024
Evaluation	
Program Mission	The Recreation Program at Chicago State University serves an urban community traditionally
Statement	underrepresented in parks, recreation, and the leisure profession. The Recreation Program provides
	quality undergraduate education and partners with a wide variety of recreation and leisure providers
	within the Chicago Metropolitan Area. The faculty provides knowledge, training, and supportive research
	to the profession to further the development of leisure and recreation opportunities in the community.
Program Goals	1. To provide students with a conceptual foundation of the leisure and recreation profession laying
Please list the general or	the groundwork for them to be successful in a recreation related position.
broadly stated	2. To strengthen students' academic and lifelong learning skills (e.g., communication, technology,
goals/objectives of your	study, time management, library and research, reading, mathematics).
program	3. To increase the number of under-represented professionals in the field of recreation.
	4. To provide students with the tools needed to organize and prepare programs and events to all
	populations.
	5. To provide students with the skills and abilities to be effective managers in the recreation
	profession.
	6. To provide students with 'hands on' experiences during their education which give them a
	firsthand knowledge of the expectations in the recreation profession.
	7. To conduct a mid-program evaluation of every recreation student to ensure the graduation of
	qualified recreation professionals.
	8. To support and participate in the CSU and COE recruitment and retention goals and efforts.
Program-Level Student	1. Articulate conceptual foundations of play, recreation, and leisure and the breadth and benefits
Learning Outcomes	of leisure services.
(PSLOs)	2. The ability to plan, lead, and evaluate recreation programs/events/activities for all populations.
Please list all PSLOs	3. Demonstrate the skills and knowledge necessary for successful employment as a professional in
	leisure services. Students who are part of an under-represented culture will find employment
	in a recreation profession of their choice.
	4. Apply 550 hours of practical experiences gained prior to graduation to real world daily
	management functions.
	5. Demonstrate professionalism and understanding of the expectations of the recreation
	profession.
	6. Plan, lead, and evaluate recreation programs/events/activities for all populations.
	7. Cite and discuss trends and issues related to the delivery of leisure services.
	8. Demonstrate an understanding of the knowledge and skills related to the management of leisure services.
	9. Utilize a variety of communication, technology, and research skills reflective of a professional.
Alignment of Program-	Briefly discuss the ways in which the PSLOs align with and/or reinforce your program's mission and
Level Student Learning	goals. Our PSLOs directly align with the overall mission of the university, HEPER Department and finally
Outcomes (PSLOs) to	the standards adopted by the Recreation program taken from The Council On Accreditation,
Program Mission and	Professionalism, Recreation and Tourism (COAPRT), specifically the following statement by COAPRT: "To
Goals	increase the number of under-represented professionals in the field of recreation." Program faculty are
	intentional about increasing the number of under- represented professionals in recreation. Our PSLOs
	demonstrate our commitment to ensuring that upon graduation, students are able to articulate,
	demonstrate, assess, manage and lead in diverse communities within our profession. Recreation faculty

Curriculum Mars	maintain contact with professional organizations, practitioners, and various recreation agencies with diverse staff and community make-up, ensure students have volunteer opportunities, mentors and professional contacts.
Curriculum Map Identify where, in the curriculum, learning is taking place	Please insert your Curriculum Map here or attach it to this document. SEE ATTACHED.
Assessment Methods & Measures Check all that apply *Please note that at least two direct methods and one indirect method are required for each program being assessed	<ul> <li>LAST CYCLE 2022/2023</li> <li>Direct (students demonstrate their learning) REC 4300 and 4540</li> <li>Indirect (students report, describe, or reflect on their learning) REC 4240 and Faculty Assessment Report (FAR).</li> <li>THIS CYCLE 2023/2024</li> <li>Direct (students demonstrate their learning) REC 4300 (NOT ASSESSED THIS CYCLE. COURSE WAS CANCELLED BY ADMINISTRATION). REC 2000 was added to this cycle along with REC 4540 as the other Direct item.</li> <li>Indirect (students report, describe, or reflect on their learning) REC 4240 (COURSE NOT OFFERED THIS CYCLE) REC 2200 was added to this cycle along with the Faculty Assessment Report (FAR).</li> </ul>
Assessment Plan &	Briefly outline the assessment plan for your program by listing the steps taken during the assessment
Procedures	Program Director meets with Unit B Faculty periodically to discuss all program issues, of which assessment is a standing item on the agenda. O nce a semester (December and May), a comprehensive curriculum meeting is held to discuss issues surrounding revision of assignments and other direct and indirect assessment instruments. All coursework is reviewed to ensure it aligns with standards from COAPRT, as well as NCTRC (National Council for Therapeutic Recreation Certification). Each core course for our program curriculum has at least one assignment earmarked for assessment. Evidence is collected via FAR reports at the conclusion of the fall and spring semester each AY. See appendices for completed FAR for Fall 2023 and Spring 2024.  Be sure to describe how the assessments are administered.  Assessment instruments are administered by faculty throughout the 16-week course(s) via assignments, exams, quizzes, class participation and group work.
Assessment Methods, Instrument, and Performance Indicator	List the assessment method(s) and instrument(s). Then, identify the performance indicator (specific and observable measurement used to determine achievement of SLOs). Please be sure to provide a separate response for <a href="each">each</a> PSLO assessed.  Direct Instrument #1 (REC 4540): The Seminar course is a culmination of artifacts students have created during their tenure as a recreation major here at CSU. The end product is a Portfolio containing core assignments from selected courses. This portfolio is designed such that it can be shared with potential employers during job interview.  Direct Instrument #2 (REC 2000): This course examines the principles, components, and process of planning leisure experiences and recreation programs. This course represent one of the core functions of entry level recreation professionals. The end product is 6 week program and special event.  Indirect Instrument #1 (REC 2200): The content of this course is designed to introduce leadership and supervision theories, techniques, and skills. Topics include direct leadership, communication, conflict resolution and discipline, motivation, human resource management, risk management, and professionalism. This course provides traditional instruction as well as experiential learning opportunities that facilitate the development of operational skills in

leadership, group dynamics, and supervision

Indirect Instrument #2: The Faculty Assessment Report (FAR). The FAR is used to gather specific data from faculty. The data is shared with recreation faculty in formal meetings to make adjustments where needed regarding delivery, instruction, relevance of class material, etc.

adjustm	ients where he	eded regarding delivery, instruction,	relevance of class mater
Program-Level	Assessment	Assessment Instrument	Performance Indicator
Student	Method		
Learning			
Outcomes			
(PSLOs)			
Demonstrate	As students	Direct Instrument #1 (REC 4540) The	"Target: A 90-100% "
the skills and	matriculate	Seminar course is a culmination of	is mastery or above
knowledge	through	artifacts students have created	average evaluation in
necessary to	the	during their tenure as a recreation	regard to student
be	curriculum,	major here at CSU. The end product	course work
successfully	specific	is a Portfolio containing core	throughout the
employed as	artifacts/	assignments from selected courses.	semester and is the
a	assignment	This portfolio is designed such that it	performance measure
professional	s are set	can be shared with potential	that is most desirable by successful
in leisure services.	aside as	employers during job interview.	completion of course
Students who	products for their e-		objectives as indicated
are part of an	portfolio		by syllabus.
under-	and/or		"Acceptable: B or C 89-
represented	Binder		70%" refers to an
culture will find	hard copy		average performance
employment in	compiled in		with potential to
a recreation	REC 4540		improve through
profession of	the		increased practice and
their choice.	Seminar		application of academic
	course.		knowledge.
	This course		"Unacceptable: Below
	prepares		69%" refers to below
	students		average performance
	for		and indicate student
	interviews		failed to achieve the
	to locate		desired learning
	internships		outcomes. As such, they
	0. 1		must repeat the course.
Plan, lead,	Student will	Direct Instrument #2 (REC 2000):	SAME AS ABOVE
and evaluate	demonstrate	This course examines the principles,	
recreation	the ability to	components, and process of planning	
programs/ev ents/activitie	design, implement,	leisure experiences and recreation programs. This course represent one	
s for all	and evaluate	of the core functions of entry-level	
populations.	services that	recreation professionals. The end	
populations.	facilitate	product is six week program and one	
	targeted	day special event.	
	human	,	
	experiences		
	and that		
	embrace		
	personal and		
	cultural		
1	dimensions		
	of diversity		
	by designing		
	a program		

	Plan, lead, and evaluate recreation programs/even ts/activities for all populations	and special event as final products for submission.  Student will demonstrate the ability to design, implement, and evaluate services that facilitate targeted human experiences and that embrace personal and cultural dimensions of diversity by designing a program and special event as final products for submission.	Indirect Instrument #1 (REC 2200): Leadership is an integral part of the delivery of recreation and leisure services. Leadership and supervision theories, techniques, and skills will be explored. Topics to be addressed include direct leadership, communication, conflict resolution and discipline, motivation, human resource management, risk management, and professionalism. This course provides traditional instruction as well as experiential learning opportunities that facilitate the development of operational skills in leadership, group dynamics, and supervision.	SAME AS ABOVE	
	Articulate conceptual foundations of play, recreation, and leisure and the breadth and benefits of leisure services.	Completion of FAR by faculty at the end of each semester for core courses instructed.	Indirect Instrument #2: Faculty Assessment Report (FAR). The FAR is used to gather specific data from faculty. The data is shared with all REC faculty in formal meetings to make adjustments where needed regarding delivery, instruction, relevance of class material.	Performance Indicator Sharing of data with program faculty. Adjustments to course curriculum for next cycle. Addition/Deletion of lecture(s) Change of textbook(s) Addition/deletion of assignment(s).	
Evaluation of Assessment	Is your program	using the mos	t effective assessment instrument to	n measure student achie	vement of

# Instrument Effectiveness

Evaluation of Assessment Is your program using the most effective assessment instrument to measure student achievement of PSLOs and GELOs? We feel our assessment instruments are effective because they align with the Council on Accreditation for Parks, Recreation, Tourism and Related Professions (COAPRT) and the National Council for Therapeutic Recreation Certification (NCTRC), which has standards we use exclusively to measure our student's progress as they matriculate.

> Do your current instruments provide answers to the questions that you have about student learning in your program and general education courses? Yes, as it relates to our program. Regarding general education courses, it is hard for us to assess that because typically students in our program transfer to CSU from other institutions, whereby they have already completed general education requirements.

> In the past cycle, we made referrals for tutoring services for two international students. We believe there were some language barriers that impacted their learning in REC courses, which likely carried over into their general education courses.

This year, we're noticing an overall level of unpreparedness as it relates to their level of comfort during presentations, peer instruction and small group interaction. This is of great concern because our profession relies on professionals leading small and large groups in recreation activities, presenting to boards, soliciting funding, garnering partnerships, engaging with legislators and grantors.

For consideration, we may look at additional or different communication courses, in an effort to bolster students to become more comfortable and embolden with their speaking voices.

Is your assessment instrument valid, reliable, and equitable? Yes, as previously mentioned our instruments meet these criteria. We continue to be intentional about assessing our curriculum and assignment(s) by using the exact criteria as prescribed by COAPRT and NCTRC.

# Data Collection & Analysis Briefly describe the data collection and analysis process.

Each semester REC faculty completes a FAR for each core course instructed. The FAR is the key piece of information we use as we discuss how we will redesign and/or make course modifications. The FAR is submitted December 15th and May 15th by faculty to the Assessment Coordinator (including courses taught by the Assessment Coordinator). Once submitted, faculty convene to review and recommendations are suggested for modifications (if necessary). Our goal is to continuously assess and improve upon each course prior to the next offering. As a result, our goals are fluid for how we assess and move forward.

We think our process is important because it give us the opportunity to critique each other's format with regards to instruction, assignments, textbook, supplemental materials and delivery. Furthermore, it allows for a group discussion on why or why not an assignment or lecture should remain part of the course based upon new information obtained in the faculty assessment report and on-going discussion.

Lastly, the information concluded in the FAR is used as data to compile university assessment reports, college program report and shared with Advisory Board members during our annual meeting to assist with effective dialogue during our meetings.

### Assessment Findings

\*Please use tables, charts, and/or graphs to indicate assessment findings (student achievement of PSLOs)

What do the data reveal? Please insert any relevant tables/charts/graphs here.

REC 2000: Overview of Therapeutic Recreation (DIRECT)

STUDENT WORK SAMPLE	STANDARD	RESULTS
6 Week Program	The ability to plan, lead, and	50% Target
1 Day Special Event	evaluate recreation	37.5% Acceptable
	programs/events/activities	12.5% Unacceptable
	for all populations	

#### REC 4540: Seminar and Methods (DIRECT)

STUDENT WORK SAMPLE	STANDARD	RESULTS
Professional Portfolio	Apply 550 hours of practical experiences gained prior to graduation to real world daily management functions.	100% Target 0% Acceptable 0% Unacceptable

#### REC 2200: Leadership and Supervisor of Leisure Services (INDIRECT)

STUDENT WORK SAMPLE	STANDARD	RESULTS
Leadership Project	Plan, lead, and evaluate	50% Target
Implementation	recreation	30% Acceptable
	programs/events/activities	20% Unacceptable
	for all populations.	

	<del></del>		1			
	FAR REPORTS: See Fall 2023 and	Spring 2024 Reports attached	(INDIRECT)			
	REC 2000 Spring 2024	REC 4540 Fall 2023	REC 2200 Spring 2024			
	NEC 2000 Spring 2024	NEC 4540 I all 2025	NEC 2200 Spring 2024			
	<u> </u>	11 11 20 2 2 111				
Interpretation of Findings	To what degree have students as desired PSLOs by performing at e		o students this cycle have achieved the vel.			
	In what areas of the assessment do students do well? Student work samples submitted this cycle for the most part were acceptable. Some students did better in some areas than others. Nonetheless students continue to demonstrate their ability to cross-pollinate curriculum learned in one course and translate it to the next. It is absolutely critical that students carry information forward to the next course.					
	In what areas of the assessment have students not succeeded? PLEASE SEE AY 23/24 FAR REPORTS.					
	schedules. Three students were	chool year, which presented so promoted to supervisory level The gaps are not insurmountal	had a few students that received me gaps in student learning due to work positions, which certainly affected ble. Information will be recaptured in			
	In comparison to previous benchmark standards, or past performance trends, how successful were					
	students in meeting the PSLOs? Students have achieved the desired PSLOs.					
Review of Assessment	Does the assessment instrument effectively reveal data? Yes.					
Process & Instrument	Is there enough data to identify a pattern? Yes.					
	Does the assessment plan, instrument(s), indicator(s), or method(s) require revision? No. If so, what changes do you recommend? NA.					
Conclusions & Data-Driven			SLOs? This cycle we had some student			
Decision Making	=		ering into the major for the first time.			
List all key "high-level"			me of our student athletes to grasp, again			
changes here	due to their travel schedules that resulted in a lot of missed classes.					
	review assignment criteria to ens	ure it contributes to assessmend Internship Agency Partners	f the PSLOs? Faculty will continue to nt data. Faculty will continue to share with to verify that our curriculum is current,			
	Where student athletes are concerned, faculty will make a more concerted effort to engage these students in conjunction with the athletic academic advisors and liaisons to ensure they are taking advantage of all the academic resources at their disposal.					
	List all key "high-level" changes t	that will be made based upon	assessment findings. PLEASE SEE FAR			
Assessment and the Continuous Improvement of Student Learning	<b>program?</b> We rely heavily on ass course. We also use that data to	essment data to inform us prid make sure we are reinforcing	ly improve student learning in your or to the next offering of the same our PSLO. Our goal is to ensure faculty to the workplace and volunteer			
		l changes relate to immediate	or long-term budget requests? I hope			

		only acc	quire so many C	_	•	·•	our Unit B faculty ffer a full
Data Sharing & Assessment as a Shared Responsibility	How do you share assessment data? We share data in meetings with Advisory Board, Internship Supervisors, and Practitioners. At the end of the semester, we ask students what they would have liked to spend more time on or to share anything that did not resonate.						
			ent evaluations pring 2024 sem			unfortunately w	vill likely go largely
	our program we were no	How often is the program assessment process reviewed by faculty in your department? Typically, our program meets monthly whereby assessment is a standing item on the agenda. However the AY we were not as consistent as in the past.  What active role do faculty play in the refinement of your program assessment plans? Faculty are					
	·		FAR at the end		er, followed by	group discussion	on.
Frend Data	Please provi	de an an	alysis of the tre	nd data.			
Three-Year Assessment Cycle	Assessme nt Instrumen	AY 21- 22 Result	Summary of	AY 22-23	Summary of Actions	AY 23-24	Summary of
	t(s)	S	Actions Taken	Results	Taken	Results	Actions Taken
	Direct	100%	PLEASE SEE AY 21/22 FAR REPORTS	REC 4300 100% Target 0% Acceptable 0% Unacceptable	PLEASE SEE AY 22/23 FAR REPORTS	REC 4300 NOT ASSESSED THIS CYCLE	NOT ASSESSED THIS CYCLE
	Direct	NOT ASSES SED THIS CYCLE	NOT ASSESSED THIS CYCLE	NOT ASSESSED THIS CYCLE	NOT ASSESSE D THIS CYCLE	REC 2000 50% Target 37.5% Acceptable 12.5% Unacceptable	PLEASE SEE AY 23/24 FAR REPORTS
	Direct	100%	PLEASE SEE AY 21/22 FAR REPORTS	REC 4540 100% Target 0% Acceptable 0% Unacceptable	PLEASE SEE AY 22/23 FAR REPORTS	REC 4540 100% Target 0%Acceptable 0% Unacceptable	PLEASE SEE AY 23/24 FAR REPORTS
	Indirect		PLEASE SEE AY 21/22 FAR	REC 4240 25% Target 75% Acceptable 0% Unacceptable	PLEASE SEE AY 22/23 FAR	REC 2200 50% Target 30% Acceptable 20% Unacceptable	PLEASE SEE AY 23/24 FAR
		66%	REPORTS		REPORTS	_	REPORTS
Accomplishment and			orogram's accon	-	_		and the same of th
Challenges	Students lea	irned mo	st concepts set	forth by our into	ernai recreatic	n program cour	se objectives and

# Publicizing Student Learning

This answer <u>may</u> be the same for all of your general education courses student learning outcomes. It is important to note that while we feel students have been mostly successful in understanding information presented in classes, it has been at varying degrees.

How do you inform the public about what students learn and how well they have learned it? The program has an Advisory Board that convenes annually, although not as consistent since the Covid-19 era. We are trying to identify a date for 2024. In the interim, we rely on feedback from our internship supervisors and feedback from practitioner's we serve with on various boards, committees and special projects.

- ♣ Recreation Website
  - (FOR POSTED ASSESSEMNT DATA-NEEDS TO BE UPDATED WITH CURRENT AY DATA)
- ♣ Fall and Spring Department newsletter
- Partner with the Chicago Park District Workforce Development Department
- Regular visits (each semester) to two-year institutions in the area in conjunction with Articulation Agreements
- Articulation agreement with two-year institutions:
  - o Moraine Valley Community College
  - o Triton College

Mr. McNicholas and Price-Shingles are members of the Moraine Valley Recreation Management Advisory Board and also Triton College Health, Exercise and Recreation Advisory Board. We also publicize our student learning by participating in several local, regional and national conferences where our students present.

What data or results do you use? We use all data, but are always particularly interested in our advisory board members input and students as the end of the semester.

Do you share information that publicizes student learning on departmental websites, brochures, media, social media, etc.? Recreation Website

Supplemental Data
If applicable, please briefly
explain how your assessment
plan is impacted or informed
by professional standards or
requirements from your
college, IBHE, accrediting
bodies, or
professional organizations.

#### Co Curricular

#### CORE COURSES SYLLABI WITH EMBEDDED FIELDWORK

- REC 4540 Seminar (50 hours)
- REC 1000 Introduction to Leisure Studies (10 hours)
- REC 2580 Leisure for Aging Populations (20 hours)
- REC 4750 Internship (400-560 hours)
- REC 2200 Leadership (10 hours)
- REC 3310 Clinical Practices (20 hours)
- REC 4300 Therapeutic Recreation (10 hours)

# PROFESSIONAL ASSOCIATIONS MEMBERSHIP & ATTENDANCE WITH STUDENTS AND FACULTY TOGETHER

- Professional Association Membership
  - Illinois Parks and Recreation Association
  - National Parks and Recreation Association
  - o Midwest Symposium of Therapeutic Recreation Professionals
- ◆ PERC: Physical Education and Recreation Club (Department Physical Education and Recreation students)

- Annual Conference Attendance
- Presentations
- Poster Presentations
- Professional Meetings
  - SSSPRA (South Suburban Parks and Recreation Association)
  - o Recreation Advisory Board
  - o IPRA Section Meetings
    - Diversity
    - Administration and Finance

#### CERTIFICATIONS OBTAINIED THAT ARE EMBEDDED IN COURSES

- ♣ Project Leaning Tree (PLT) Environmental Education Association of Illinois
- Mental Health First Aid
- First Aid & CPR (HS 1575)

#### **VOLUNTEER ACTIVITIES**

Municipal Parks; multitude of volunteer activities for special events throughout the Chicago Metropolitan area.

# Please attach minutes that document departmental discussions about assessment.

#### **Appendices**

- Curriculum Map
- Faculty Assessment Report Template
- Faculty Assessment Reports: 2000, 2200, 4540
- Recruitment Retention and Graduation Plan
- Recreation Program Review
- Department newsletter