



CHICAGO STATE UNIVERSITY

College of Arts and Sciences Curriculum Committee

Meeting Minutes

December 7, 2023

Attendance: Natalie Szabo (Chair), John Smith (Secretary), Kevin Swier, Andrea Van Duzor, Rohan Attele, Archie Peters, Amzi Moore, Dan Hrozencik, Jan-Jo Chen, Leifu Jiang, Mousa Ayyash, Mohammad Salahuddin, Louis McFarland, Mutlu Koseli, Tekleab Gala, Evelyne Delgado-Norris, Rae-Anne Montague, Mohammad Islam, Suzuko Morikawa

Meeting called to order: 12:30 pm

Old Business:

1. Approve Minutes of Nov. 2, 2023 meeting

One correction : Add “Secondary Ed Option” to #2 Biology Program Change

Motion to Approve with correction (Hrozencik/Montague): Approved 13-0-1

New Business:

1. **Biology – Course Change**

BIOL 1150 course suspension

Presented by Kevin Swier

Course hasn't been taught for over 10 years

Suspend course rather than delete, keep course on file in case it is offered again in future

Motion to approve (Peters/Delgado): Approved 12-0-1

2. **Art & Design - Course Changes**

Increase course fees for all department studio courses

Presented by John Smith

Studio Art & Design course fees have not been increased in over 10 years

Increase all studio course course fees \$20 to cover increases in material, supply, maintenance, shipping

Provost office approval for one course change proposal for all courses

Question, whether this is curriculum issue? Yes, because change in Catalog.

It will also be reviewed by Tuition/Fees committee

Motion to approve (Ayyash/Swier): Approved 15-0-1

3. CPE Chemistry – Course Changes

Course deletions : CHEM 4365, 2650, 2500, 1560, 1550, 4302, 3010

Presented by Andrea Van Duzor

Courses no longer offered. Content now taught in new courses.

Motion to approve (Hrozencik/Koseli): Approved 14-0-0

4. CPE Chemistry – Course Changes

Course deletions : CHEM 1300, 1301

Presented by Andrea Van Duzor

Courses no longer offered, have not been offered in over 12 years

Motion to approve (Hrozencik/Peters): Approved 14-0-0

5. CPE Chemistry – Course Changes

Course deletion : CHEM 3241

Presented by Andrea Van Duzor

Courses no longer offered. Content replaced by CHEM 3240

Motion to approve (Delgado-Norris/Hrozencik): Approved 13-0-0

6. CPE Chemistry – Course Changes

Course deletion : CHEM 4260

Presented by Andrea Van Duzor

Courses no longer offered. Content now taught in other advanced courses

Motion to approve (Montague/Hrozencik): Approved 13-0-0

7. CPE Physics – Program Change

Delete Physical Science Minor

Presented by Archie Peters

No students enroll in this minor for over 15 years

Motion to approve (Hrozencik/Swier): Approved 13-0-0

8. CPE Physics – Course Change

Delete PHYS 4010, 4020, 4500

Presented by Archie Peters

Courses haven't been offered in over 10 years

Motion to approve (Swier/Hrozencik): Approved 14-0-0

9. CPE Physics – Course Change

Delete PHYS 3300, 4550, 4860

Presented by Archie Peters

3300 courses not offered in over 20 years. Other courses lab content now taught in other courses

Motion to approve (Montague/Hrozencik): **Approved 14-0-0**

10. CPE Physics – Course Change – Reduce contact hours PHYS 2330

Motion to approve (Hrozencik/Montague): **Approved 14-0-0**

11. CPE Physics – Course Change – Reduce contact hours PHYS 1510, 1520, 2220

EDIT: PHYS 1510 has a course fee, need to check “course fee” box on Course Change Form

Motion to approve with edit (Swier/Koseli): **Approved 13-0-0**

12. CPE Physics – Course Change

Delete PHYS 1000, 1020, 1600, 2250

Content for these old courses is now taught in other courses

Motion to approve (Montague/Swier): **Approved 13-0-0**

Discussion:

- If a program or course proposal has been initiated in Adobe Sign by the Department Chair, check progress to make sure it has been forwarded to Natalie so it can be on the CAS Curriculum agenda.
- Deadlines for Undergrad and Graduate curriculum actions for inclusion in Fall 2024 catalog are in the Curriculum Action Handbook. Dean’s signature must be obtained by:
 - Program Changes: 1st Friday of Spring Semester
 - Course changes/additions: 2nd Friday of February
 - Course deletions: 2nd Friday of March
 - Course number changes only: 2nd Friday of April

Next Meeting Scheduled: Thursday, Feb. 1, 2024, 12:30 via Zoom

Submission Deadline for Next Meeting: Monday, Jan. 29, 2024

Meeting Adjourned: 1:43pm

Meeting Recorder: John Smith